



**The Town of Prescott Valley  
Parks & Recreation Department**

7501 E. Skoog Blvd., 3<sup>rd</sup> Floor  
Prescott Valley, AZ 86314  
928-759-3090  
Fax: 928-759-5505  
parks@pvaz.net

# BASEBALL/SOFTBALL FIELD REQUEST FORM (REV. 02/2019)

<b>ORGANIZATION/PURPOSE OF USE:</b>		<input type="checkbox"/> PRACTICE	<input type="checkbox"/> GAME
<b>RESPONSIBLE PERSON:</b>			
<b>MAILING ADDRESS:</b>			
	CITY	STATE	ZIP
<b>EMAIL ADDRESS:</b>			
<b>PHONE NUMBERS:</b>	HOME	CELL	
<b>REQUESTED DATE(S):</b>	____/____/____ TO ____/____/____		

<b>FIELDS REQUESTED:</b> (USE FEE SCHEDULE ON REVERSE) ____/____ FILL IN START/END TIMES  <input checked="" type="checkbox"/> CHECK THE BOX FOR EACH FIELD REQUESTED <input checked="" type="checkbox"/> CHECK THE BOX FOR DAY OF THE WEEK	<b>MOUNTAIN VALLEY PARK (LIGHTED FIELDS)</b> <input type="checkbox"/> MVP#1 <input type="checkbox"/> MVP#2 <input type="checkbox"/> MVP#3 <input type="checkbox"/> MVP#4
	<input type="checkbox"/> ON <input type="checkbox"/> TUE <input type="checkbox"/> WED <input type="checkbox"/> THU <input type="checkbox"/> FRI <input type="checkbox"/> SAT <input type="checkbox"/> SUN ____/____    ____/____    ____/____    ____/____    ____/____    ____/____    ____/____
	<b>MOUNTAIN VALLEY PARK (T-BALL ONLY)</b>
	<input type="checkbox"/> MON <input type="checkbox"/> TUE <input type="checkbox"/> WED <input type="checkbox"/> THU <input type="checkbox"/> FRI <input type="checkbox"/> SAT <input type="checkbox"/> SUN ____/____    ____/____    ____/____    ____/____    ____/____    ____/____    ____/____
	<b>MOUNTAIN VALLEY PARK AMPHITHEATER (LIGHTED FIELDS)</b> <input type="checkbox"/> Amp#1 – SB <input type="checkbox"/> Amp#2 – BB
	<input type="checkbox"/> MON <input type="checkbox"/> TUE <input type="checkbox"/> WED <input type="checkbox"/> THU <input type="checkbox"/> FRI <input type="checkbox"/> SAT <input type="checkbox"/> SUN ____/____    ____/____    ____/____    ____/____    ____/____    ____/____    ____/____
<b>ESTIMATED # OF PLAYERS</b> _____	<b>ANTELOPE PARK:</b> <input type="checkbox"/> ANT#1 – BB ONLY <input type="checkbox"/> ANT#2 – BB OR SB
<b>ESTIMATED # SPECTATORS</b> _____	<input type="checkbox"/> MON <input type="checkbox"/> TUE <input type="checkbox"/> WED <input type="checkbox"/> THU <input type="checkbox"/> FRI <input type="checkbox"/> SAT <input type="checkbox"/> SUN ____/____    ____/____    ____/____    ____/____    ____/____    ____/____    ____/____
<b><u>NO GAMES TO START PRIOR TO 8:00 A.M.</u></b> FIELD USE FEE SCHEDULE ON REVERSE  Fee waiver requests must be written and received 60 days prior to use and can only be approved by the Prescott Valley Town Council.	<b>GEORGE ANDERSEN PARK (BASEBALL OR SOFTBALL)</b> <input type="checkbox"/> GEO#1
	<input type="checkbox"/> MON <input type="checkbox"/> TUE <input type="checkbox"/> WED <input type="checkbox"/> THU <input type="checkbox"/> FRI <input type="checkbox"/> SAT <input type="checkbox"/> SUN ____/____    ____/____    ____/____    ____/____    ____/____    ____/____    ____/____
	<b>SUNFLOWER PARK (BASEBALL OR SOFTBALL)</b> <input type="checkbox"/> SUN#1
	<input type="checkbox"/> MON <input type="checkbox"/> TUE <input type="checkbox"/> WED <input type="checkbox"/> THU <input type="checkbox"/> FRI <input type="checkbox"/> SAT <input type="checkbox"/> SUN ____/____    ____/____    ____/____    ____/____    ____/____    ____/____    ____/____
	<b>PRONGHORN PARK: (BASEBALL OR SOFTBALL)</b> <input type="checkbox"/> PGH#1
	<input type="checkbox"/> MON <input type="checkbox"/> TUE <input type="checkbox"/> WED <input type="checkbox"/> THU <input type="checkbox"/> FRI <input type="checkbox"/> SAT <input type="checkbox"/> SUN ____/____    ____/____    ____/____    ____/____    ____/____    ____/____    ____/____
	<b>QUAILWOOD PARK: (BASEBALL OR SOFTBALL)</b> <input type="checkbox"/> QWD#1
	<input type="checkbox"/> MON <input type="checkbox"/> TUE <input type="checkbox"/> WED <input type="checkbox"/> THU <input type="checkbox"/> FRI <input type="checkbox"/> SAT <input type="checkbox"/> SUN ____/____    ____/____    ____/____    ____/____    ____/____    ____/____    ____/____

**A Certificate of Insurance (\$1,000,000 single limit coverage) naming the Town as an additional insured shall be provided to the Director within fifteen (15) days after notification that the organization has received Facility Allocation.**

**I/We have read** the policies, rules, regulations and fee charges and agree with these as stated. (A copy of the Facility Use Policy is available for review in the Parks and Recreation office). Any deviations from the stated policies, rules or regulations must be approved in writing by the Town of Prescott Valley Parks and Recreation Director, or designee, at least thirty (30) working days prior to use of the facility or field. Any deviations from the stated fees must be requested in writing at least sixty (60) days prior to use of the facility or field and must be approved by Town Council.

**I/We agree** to hold the Town of Prescott Valley harmless and will indemnify the Town of Prescott Valley for damages sustained as a result of an injury or property damage resulting from the use of Town property for which the Town of Prescott Valley may be held liable in connection with this request for use of Town property.

**Further,** the Town shall be indemnified by the undersigned for any and all loss or damage occurring to any Town property during the events for which the property is rented.



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## ATHLETIC FIELD RENTAL RATES

### Athletic Field Use Classifications

Any individual, group and/or organization applying for exclusive use permits shall be classified into five (5) categories for purposes of identification, priority of use, and charges for facilities and equipment. The categories are listed in order of priority with category "A" first, category "B" second, etc.:

**Category A (Sponsored/Co-sponsored):** Non-select youth activities/programs/organizations sponsored or co-sponsored by the Town of Prescott Valley via an annually approved use agreement.

**Category B (IGA Partners):** Organizations that have a current intergovernmental agreement with the Town of Prescott Valley.

**Category C (Resident):** Individuals, groups, businesses and/or private organizations whose address is within the Town of Prescott Valley limits.

**Category D (Non-Resident):** Individuals, groups, businesses and/or private organizations whose address is outside the Town of Prescott Valley limits.

**Category E (For-Profit/Commercial):** Individuals, groups, businesses and/or private organizations charging entry/participation fee/donation

<b>CATEGORY</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
Baseball/Softball Field (per field/per hour)					
Practice only (no prep – as is)	N/C	IGA	\$10*	\$20*	NA
Game – 2hr. min. (includes initial field prep)**	N/C	IGA	\$30*	\$55*	NA
Lights (per field/per hour, 2 hour minimum)					
4-plex	N/C	IGA	\$20*	\$27*	\$36*
Amphitheater	N/C	IGA	\$30*	\$40*	\$54*
Athletic Tournament Use (per field/per day)					
4-plex (includes initial daily field prep)**	N/C	IGA	NA	NA	\$100*
Amphitheater (includes initial daily field prep)**	N/C	IGA	NA	NA	\$140*
<p><i>*plus \$100.00 refundable cleaning/damage deposit per field and certificate of liability insurance</i>  <i>**Minimum One Week Advance Notice to Schedule Field Prep</i></p>					

### Staffing

The Town reserves the right to limit the use of the Town's facilities. Any use must be compatible with the established purpose of the recreation facilities. Depending on the size of the request or when the use of lights is required, the Town reserves the right to assign a site supervisor(s). The renter is responsible for paying \$20/hour for each required supervisor. Overtime (one and one-half times the hourly rate) and Holiday rates (twice the hourly rate) will apply based upon request.

### Damage Fees

- Ruts, holes, or turf damage (per sq. ft.) \$ 4.00
- Irrigation (per damaged sprinkler) \$125.00
- Minimum deduction from deposit \$ 50.00 (only based upon repair or cleaning)
- Staff cleaning charge, if required \$ 25.00 per hour/per person