

Prescott Valley Mobile Food Vendor Business License Information Sheet

Town Clerk's Office 7501 Skoog Blvd. Prescott Valley, AZ 86314 (928)759-3135 clerk@pvaz.net

The purpose of the Prescott Valley Business License is to promote the health, safety and general welfare of the citizens of Prescott Valley, and to establish reasonable regulation for mobile food vendors, their employees, agents, lessees or independent contractors by requiring compliance with minimum standards for safety and security. According to Town Code Section 8-08-030(A) It is unlawful for any person to operate a mobile food unit or act as a mobile food vendor within the Town without having first obtained a valid license from the State of Arizona Department of Health Services pursuant to ARS §36-1761 AND the Town of Prescott Valley.

Operational Requirements

It is unlawful for any person to operate a mobile food unit that does not meet; Fire Safety and Inspections; Refuse, Trash and Litter Maintenance; Noise Restrictions; Security; Location of Sales; Private Property; Parking; and Signs requirements in accordance with Town Code Article 8-08 "Mobile Food Vendors" found in Chapter 8 "Business". To find out more information about these requirements please visit www.pvaz.net/237/Town-Code for a full copy of Article 8-08 "Mobile Food Vendors". It will be the applicant's responsibility to review Article 8-08 in its entirety and become familiar with all requirements for Mobile Food Vendors.

Violations/Revocation

The Town may revoke a license issued pursuant to Article 8-08 if the Town determines that licensee is guilty of one or more of the following violations: An applicant or licensee provided false information on any new or renewal license application; A mobile food unit identified in a license fails to meet all the requirements in this Article; A licensee fails to display the license or other required documents, including proof of insurance or fire inspection, to a peace officer or Town inspector upon request; A licensee or designated agent or controlling person, following the issuance of a license, is convicted of any offense listed in Section 8-08-030 (as amended); The licensee or designated agent operated or attempted to operate a mobile food unit without a license; The Town previously issued three (3) or more notices of violation within a six (6) month period; The licensee or controlling person has not complied with a provision of this Article or has failed to provide information required by this Article; The license fee required by this Article, the General Business License fee required by Section 8-02-070(as amended), or any transaction privilege tax has not been paid; or The licensee fails to pay outstanding fines or resolve any violations.

TRANSACTION PRIVILEGE TAX (SALES TAX) REGION CODE PL

Prescott Valley is a program city with the Arizona Department of Revenue which collects taxes on behalf of the town. Applications for a Transaction Privilege Tax (TPT) sales tax number are obtained from the Arizona Department of Revenue (ADOR) in Phoenix and at www.aztaxes.gov. If the business is required to collect Transaction Privilege Tax (TPT), the tax number is required on the application for business license. Service businesses do not need a TPT number unless products or admission tickets are being sold. **The total tax rate in the town limits is 9.18%** which includes **2.83%** for Prescott Valley, 0.75% for Yavapai County and 5.60% for the State. The Region Code for Prescott Valley is **PL**. The Use Tax rate is 8.43%. The Tax Factor rate is 0.08408133.

ELIGIBILITY FORM

Pursuant to Arizona Revised Statutes Section 41-1080 (the 'Legal Arizona Workers Act'), before issuing a license to an "individual", the individual must present a copy of ONE document to the Town indicating the individual's presence in the United States is authorized under federal law. For purposes of applying for a Business License in the Town, an "individual" includes a sole proprietor and a non-statutory partnership/association. A corporation and a limited liability company are examples of 'statutory' business entities. NOTE: Corporations and Limited Liability Corporations DO NOT need to submit the Eligibility Form.

ENFORCEMENT

Because of the importance of the Town's business license requirements, the Town occasionally mounts an enforcement campaign to ensure uniform application. The Town of Prescott Valley will strictly enforce the business license provisions including, but not limited to, applying to the Magistrate Court for convictions under provisions of the Town Code. Any person found in violation of any provision of Article 8-02 shall be guilty of class 3 misdemeanor and upon conviction, shall be punished by a fine not to exceed \$500 or by imprisonment for a period not to exceed one month, or by both such fine and imprisonment. Each day that a violation continues is a separate offense. The complete Town Code Article 8-02 for Business Licenses is available at the Town Clerk's office and at www.pvaz.net.