

ZONING

Article 13-28 PLANNING AND ZONING COMMISSION

- 13-28-010 Town Council.
- 13-28-020 Structure.
- 13-28-030 Duties.
- 13-28-040 Meetings.
- 13-28-050 Voting.
- 13-28-060 Fees.

13-28-010 Town Council.

The Prescott Valley Town Council shall establish and appoint the Planning and Zoning Commission which shall, in turn, perform the duties prescribed by Title 9, Chapter 4, Articles 6, 6.1 and 6.2 of the Arizona Revised Statutes.

(Ord. No. 9, Enacted, 06/28/79; Ord. No. 37, Renumbered, 09/04/80, 13-27-010; Ord. No. 178, Rep&ReEn, 05/26/88; Ord. No. 375, Amended, 12/28/95)

13-28-020 Structure.

- A. The Planning and Zoning Commission shall be composed of seven (7) residents of the Town who shall serve without pay. The Town Council may hire clerical and technical aid for the Commission. The Zoning Inspector shall serve as ex-officio member (without vote) and shall make recommendations concerning the matters before it. Members of the Commission shall be appointed for three (3) year staggered terms, but shall serve at the pleasure of the Council.
- B. The Commission shall elect its own Chairman and Vice-chairman from its membership, each of whom shall serve for a period of one (1) year from date of election. Upon the expiration of the term of office of the Chairman, or in any event where the office shall become vacant, the Vice-Chairman shall automatically become Chairman and an election shall be held for the office of Vice-Chairman.
- C. If any member shall miss three (3) consecutive meetings or be guilty of misconduct, a quorum of the membership may, by majority vote, recommend to the Council that such member be asked to resign and a new member be appointed as replacement.
- D. The Commission shall adopt such other rules for its operation as may be needed from time to time (provided that such rules shall not be inconsistent with any provisions of this Chapter), and shall conduct all meetings according to Robert's Rules of Order.

(Ord. No. 9, Enacted, 06/28/79; Ord. No. 37, Renumbered, 09/04/80, 13-27-020; Ord. No. 42, Amended, 10/07/80; Ord. No. 178, Rep&ReEn, 05/26/88; Ord. No. 375, Amended, 12/28/95)

13-28-030 Duties.

It shall be the duty of the Commission to formulate, create and administer any lawful plan duly adopted by the governing body for the present and future growth of the Town pertaining to the use of land and buildings for any purpose, together with all incidental activities usually associated therewith and commonly known as "Planning and Zoning"; to make or cause to be made a continuous study of the best present and future use to which land and buildings shall be put within the Town and in cooperation with adjacent areas; to recommend to the governing body revisions in such plans which, in the opinion of the Commission, are in the best interests of the citizens of the Town; to promulgate rules of procedure for approval by the governing body, and to supervise the enforcement of those rules.

(Ord. No. 9, Enacted, 06/28/79; Ord. No. 37, Renumbered, 09/04/80, 13-27-030; Ord. No. 178, Rep&ReEn, 05/26/88; Ord. No. 375, Amended, 12/28/95)

13-28-040 Meetings.

The Commission shall provide in its rules for its meetings; provided that special meetings may be called by the Chairman. In addition, any three (3) members of the Commission may make written request to the Chairman for a special meeting, and in the event such meeting is not called such members may call such special meeting in such manner and form as may be provided in the Commission rules.

(Ord. No. 9, Enacted, 06/28/79; Ord. No. 37, Renumbered, 09/04/80, 13-27-040; Ord. No. 178, Rep&ReEn, 05/26/88)

13-28-050 Voting.

Four (4) members shall constitute a quorum. The affirmative vote of four (4) members shall be required for passage of any matter before the Commission. The minutes of the meetings shall reflect the "Ayes" and "Nays" cast on a particular measure and shall reflect the vote of each member present. A member may abstain from voting only upon a declaration that he has a conflict of interest, in which case such member shall take no part in the deliberations on the matter in question.

(Ord. No. 9, Enacted, 06/28/79; Ord. No. 37, Renumbered, 09/04/80, 13-27-050; Ord. No. 178, Rep&ReEn, 05/26/88)

13-28-060 Fees.

The Commission shall be authorized to establish a uniform schedule of fees for service with all receipts to be paid into the general fund of the Town. Such fee schedules shall become effective upon approval by the Town Council.

(Ord. No. 9, Enacted, 06/28/79; Ord. No. 37, Renumbered, 09/04/80, 13-27-060; Ord. No. 178, Rep&ReEn, 05/26/88)