



# Monthly Staff Report



## Community Development Department

- ▶ *Planning & Development*
- ▶ *Neighborhood Services/  
Code Enforcement*
- ▶ *Building/Safety*
- ▶ *Administrative Hearing  
Office*

**SEPTEMBER  
2011**

### Inside this issue:

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Our mission statement:

In a courteous and efficient manner, provide services to the community to assist with the planned, quality development of the Town of Prescott Valley.



## PLANNING & ZONING COMMISSION

The following listing of agenda items represents materials reviewed by the Planning and Zoning Commission during regular session on September 12, 2011.

Members present: Chairperson Duskey, Commissioner Burley, Vice-Chairperson Whiting, Commissioner Huot, Commissioner Owen, Commissioner Gay, and Commissioner Smith.  
Staff Present: Richard Parker, Community Development Director; Joe Scott, Planner; Ruth Mayday, Planner; and Vikie Anderson, Administrative Specialist.

### **Public Hearing Items:**

**1. ZMC11-002/PDP11-001.** Upon the application of Jeff Kost, on behalf of Glenwood Development, a request to the Town of Prescott Valley for a Zoning Map Change from R1L-70 (Residential; Single Family Limited) to C2 PAD (Commercial; General Sales and Services, Planned Area Development) on approximately one and three quarter (1.75) acres generally located at the southeast intersection of State Route 69 and E. Bradshaw Mountain Rd. in the Dewey area being a portion of APN 402-14-694 and approval of a Preliminary Development Plan providing for an eight thousand three hundred twenty (8,320) square foot building on a parcel of land consisting of one and three quarter (1.75) acres or approximately seventy-six thousand twenty-one (76,021) square feet.

### **Action ZMC11-002:**

**Vice-Chairperson Whiting motioned to approve ZMC11-002 as submitted, and forward to the Town Council for approval. Commissioner Burley seconded the motion.** Motion carried unanimously by roll call vote.

### **Action PDP11-001:**

**Commissioner Smith motioned to approve PDP11-001 as submitted, and forward to the Town Council for approval. Vice-Chairperson Whiting seconded the motion.** Motion carried 6:1 by roll call vote with Commissioner Huot voting "no."

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**Planning and Zoning Commission reconvened into work-study session for General Plan 2025 discussion:**

- Chapter 3: Growth Areas Element
- Chapter 4: Land Use Element

## PLANNING & ZONING COMMISSION

The following listing of agenda items represents materials reviewed by the Planning and Zoning Commission during regular session on September 26, 2011.

Members present: Chairperson Duskey, Commissioner Burley, Vice-Chairperson Whiting, Commissioner Huot, Commissioner Owen, Commissioner Gay, and Commissioner Smith.  
Staff Present: Joe Scott, Planner; Ruth Mayday, Planner; and Vikie Anderson, Administrative Specialist.

### Public Hearing Items:

There were no public hearing or action items for review during regular session; only approval of the September 12, 2011 minutes.

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Planning and Zoning Commission reconvened into work-study session for General Plan 2025 discussion:

- Chapter 5: Housing Element
- Chapter 6: Circulation Element

## **BOARD OF ADJUSTMENT**

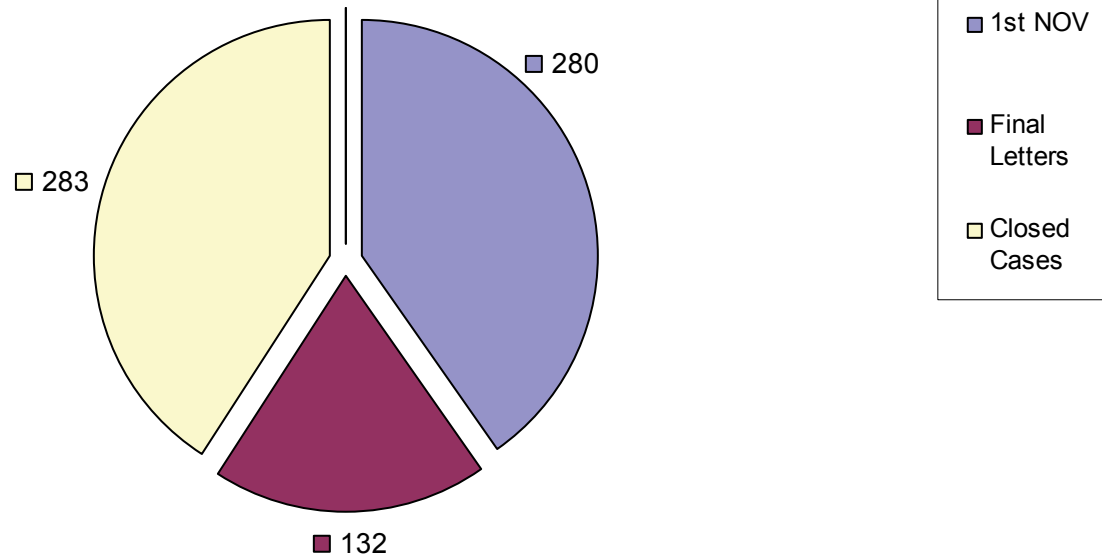
**There were no materials for review by the Board of Adjustment in September 2011; therefore, the Board did not convene.**

## **BUILDING BOARD OF APPEALS**

**There were no materials for review by the Building Board of Appeals in September 2011; therefore, the Board did not convene.**

## CODE ENFORCEMENT

### September 2011 Letter Totals



**Total Violation Notices: 695**

## ADMINISTRATIVE HEARING OFFICER

### CASE FILINGS AND DISPOSITIONS

MONTH	# FILED	# HEARD	# CLOSED	# PENDING (filed but not heard yet or continued)
March 2011	17	5	11	7
April 2011	12	12	6	3
May 2011	8	15	8	4
June 2011	10	8	2	7
July 2011	10	10	4	7
August 2011	17	10	3	14
September 2011	11	16	5	9

These figures include cases that were dismissed prior to being served a citation, as well as cases that were dismissed after being served a citation, without going to hearing.

# COMMUNITY DEVELOPMENT TOWN OF PRESCOTT VALLEY

09/01/2011 To 09/30/2011

Address	Permit Number	Owner/Contractor	Valuation	Amount
<b>COMMERCIAL - APARTMENT</b>				
0 APARTMENT				
<b>TOTAL APARTMENT</b>				<b>\$0.00</b>
<b>COMMERCIAL - DEMOLITION</b>				
9500 E VALLEY RD	B11-0550	KUHLES SALVAGE	\$2,000.00	\$100.00
1 DEMOLITION			<b>\$2,000.00</b>	<b>\$100.00</b>
<b>TOTAL DEMOLITION</b>				<b>\$100.00</b>
<b>COMMERCIAL - GARAGES, CARPORTS</b>				
3845 N VIEWPOINT DR	B11-0507	VIEW BUILDERS LLC	\$159,600.00	\$1,452.00
1 GARAGES, CARPORTS			<b>\$159,600.00</b>	<b>\$1,452.00</b>
<b>DEPOSITS</b>				
3845 N VIEWPOINT DR	B11-0507	VIEW BUILDERS LLC		\$100.00
1 DEPOSITS				<b>\$100.00</b>
<b>TOTAL GARAGES, CARPORTS</b>				<b>\$1,552.00</b>
<b>COMMERCIAL - IMPROVEMENTS</b>				
3298 N GLASSFORD HILL	B11-0501	SIGNS PLUS	\$3,500.00	\$136.00
3050 N WINDSONG DR	B11-0480	RCF ENTERPRISES	\$37,000.00	\$544.00
7900 E STATE ROUTE 69	B11-0481	DBSI	\$135,220.00	\$1,227.00
7485 E 1ST ST	B11-0506	JASON DECKER	\$400.00	\$60.00
7720 E STATE ROUTE 69	B11-0451	JAMES A CAMPBELL CONSTRUCTION	\$60,000.00	\$675.00
2710 N GLASSFORD HILL	B11-0520	R C RAY CONSTRUCTION	\$47,000.00	\$1,234.00
5940 E COPPER HILL DR	B11-0528	NEVADA 5	\$17,180.00	\$407.00
3845 N VIEWPOINT DR	B11-0540	VIEW POINT PRESCOTT VALLEY LP	\$2,100.00	\$87.00
2710 N GLASSFORD HILL	B11-0562	SIGNS PLUS	\$1,500.00	\$94.00
9 IMPROVEMENTS			<b>\$303,900.00</b>	<b>\$4,464.00</b>
<b>DEPOSITS</b>				
6719 E 2ND ST	B11-0545	SPECSONLI CONSTRUCTION		\$100.00
5672 E STATE ROUTE 69	B11-0558	YK COMMERCIAL REALTY LLC		\$100.00
3345 N WINDSONG DR	B11-0566	YAVAPAI MECHANICAL		\$100.00
2710 N GLASSFORD HILL	B11-0520	R C RAY CONSTRUCTION		\$100.00
5940 E COPPER HILL DR	B11-0528	NEVADA 5		\$100.00
5 DEPOSITS				<b>\$500.00</b>

<i>Address</i>	<i>Permit Number</i>	<i>Owner/Contractor</i>	<i>Valuation</i>	<i>Amount</i>
<b>TOTAL IMPROVEMENTS</b>				<b>\$4,964.00</b>
<b>COMMERCIAL - MISC OTHER</b>				
7700 E FLORENTINE RD	B11-0510	YAVAPAI COMMUNITY HOSPITAL ASSN	\$500.00	\$75.00
3347 N WINDSONG DR	B11-0544	WEST YAVAPAI GUIDANCE CLINIC	\$700.00	\$41.00
3001 N MAIN ST	B11-0547	PRESCOTT VALLEY SIGNATURE ENT	\$0.00	\$75.00
8056 E VALLEY RD	B11-0552	M&M(DBA);GGMM ENT INC/MAHAN	\$3,800.00	\$104.00
<b>4 MISC OTHER</b>			<b>\$5,000.00</b>	<b>\$295.00</b>
<b>TOTAL MISC OTHER</b>				<b>\$295.00</b>
<b>COMMERCIAL - MOBILE HOME</b>				
<b>0 MOBILE HOME</b>				
<b>TOTAL MOBILE HOME</b>				<b>\$0.00</b>
<b>COMMERCIAL - NEW</b>				
7073 E PRONGHORN RANCH	B11-0206	ZWICK CONSTRUCTION CO	\$2,859,128.00	\$10,250.00
<b>1 NEW</b>			<b>\$2,859,128.00</b>	<b>\$10,250.00</b>
<b>TOTAL NEW</b>				<b>\$10,250.00</b>
<b>COMMERCIAL - ZONING</b>				
1601 N BLUFF TOP DR	Z10-0134	STONERIDGE GOLF COURSE LLC	\$600.00	\$25.00
<b>1 ZONING</b>			<b>\$600.00</b>	<b>\$25.00</b>
<b>TOTAL ZONING</b>				<b>\$25.00</b>

Address	Permit Number	Owner/Contractor	Valuation	Amount
<b>RESIDENTIAL - DEMOLITION</b>				
0 DEMOLITION				
<b>TOTAL DEMOLITION</b>				<b>\$0.00</b>
<b>RESIDENTIAL - GARAGES, CARPORTS</b>				
11250 E STATE ROUTE	B11-0518	ORCHARD RV RESORT LLC	\$13,972.00	\$203.00
1 GARAGES, CARPORTS			<b>\$13,972.00</b>	<b>\$203.00</b>
<b>TOTAL GARAGES, CARPORTS</b>				<b>\$203.00</b>
<b>RESIDENTIAL - IMPROVEMENTS</b>				
2995 N NED CT	B11-0504	SGP INVESTMENTS	\$25.00	\$25.00
4320 N LOOS CT	B11-0492	LEAVITT RUTH ANN	\$1,056.00	\$56.00
8400 E MANLEY DR	B11-0514	NORTHERN ARIZONA HEATING AND	\$4,000.00	\$104.00
	B11-0515	LUCA STEFAN ALEXA &	\$1,000.00	\$106.00
6530 E STRATFORD DR	B11-0516	LUCA STEFAN ALEXA &	\$500.00	\$89.00
4059 N ROBIN DR	B11-0509	LICENSE PENDING ISSUE	\$1,848.00	\$56.00
6890 E LYNX WAGON	B11-0513	WORDEN STEVEN H & DONNA K RS	\$15,900.00	\$297.00
4335 N VERDE VISTA DR	B11-0531	PATTERSON BRIAN	\$672.00	\$56.00
6241 N UNION DR	B11-0537	STEWART JAMES M SR (BD)	\$187.00	\$25.00
6231 N UNION DR	B11-0538	MONTONATI FRANK	\$187.00	\$25.00
9860 E CATALINA DR	B11-0542	HICKY PHYLLIS & ROBERT	\$300.00	\$25.00
4316 N CALLE SANTA	B11-0543	RUSSELL ROBERT PAUL & AMY RS	\$1,120.00	\$56.00
4437 N PARENT RD	B11-0472	BELL JEREMY AND RENAE	\$1,000.00	\$56.00
7734 E THELMA DR	B11-0560	WHITE PINE CONSTRUCTION	\$19,664.00	\$342.00
7080 E PUEBLO AV	B11-0561	THE FINISHING TOUCH GC	\$548.00	\$41.00
15 IMPROVEMENTS			<b>\$48,007.00</b>	<b>\$1,359.00</b>
<b>DEPOSITS</b>				
11250 E STATE ROUTE	B11-0563	ORCHARD RV RESORT LLC		\$25.00
1 DEPOSITS				<b>\$25.00</b>
<b>TOTAL IMPROVEMENTS</b>				<b>\$1,384.00</b>
<b>RESIDENTIAL - MISC OTHER</b>				
4292 N CALLE SANTA	B11-0495	D R H ELECTRIC INC	\$25,680.00	\$427.00
4400 N CYPRESS CR	B11-0502	WILSON FAMILY LIVING TRUST	\$7,650.00	\$163.00
7317 E GRANDVIEW DR	B11-0503	BYRD ROOFING	\$4,192.00	\$119.00
7480 E MANLEY DR	B11-0512	EXCELLENCE ROOFING LLC	\$3,400.00	\$104.00
4461 N LODGEPOLE CT	B11-0521	BYRD ROOFING	\$10,183.00	\$208.00
4600 N LODGEPOLE CT	B11-0522	DETVAY LESLIE & ESTHER M REVOCABLE	\$10,141.00	\$208.00
4500 N LODGEPOLE CT	B11-0523	PULLAN FAMILY TRUST	\$9,673.00	\$193.00



<i>Address</i>	<i>Permit Number</i>	<i>Owner/Contractor</i>	<i>Valuation</i>	<i>Amount</i>
9401 E MANLEY DR	B11-0524	KEKISH RUSSELL P TRUST	\$7,735.00	\$163.00
9421 E MANLEY DR	B11-0525	MCCOY JACK R &	\$9,903.00	\$193.00
7278 E COZY CAMP DR	B11-0526	RICHARDSON WILLIAM E & PATRICIA R	\$4,373.00	\$119.00
4248 N CYPRESS CR	B11-0527	VOLKMAR DONEEN M & GALE M JT	\$8,953.00	\$178.00
7887 E MESTENO RD	B11-0456	LEUSCHNER RICHARD	\$29,867.00	\$469.00
4287 N CALLE SANTA	B11-0532	ROBERSON LOUIE P & BERTHA REV LIV	\$9,295.00	\$193.00
2200 N 5TH ST	B11-0511	TOWN OF PRESCOTT VALLEY	\$1,700.00	\$41.00
3269 N MAJESTY DR	B11-0534	MILE HIGH ROOFING	\$8,488.00	\$178.00
9225 E BIGHORN DR	B11-0535	KLEIN KRIS T	\$9,722.00	\$193.00
4480 N LODGEPOLE CT	B11-0536	GARRARD LAUNA	\$8,834.00	\$178.00
9021 E LONGHORN DR	B11-0539	SUTTLES J L & DONNA JO FAMILY TRUST	\$7,274.00	\$163.00
7246 E PINNACLE PASS	B11-0541	PLAPP R EDWARD & JEAN A RS	\$11,532.00	\$135.00
5214 N WESTERN BL	B11-0548	PARSON VAN R & BRENDA L JT	\$6,058.00	\$148.00
3500 N LYNN DR	B11-0549	SIMPSON MARY FRANCES	\$6,101.00	\$148.00
3601 N PLEASANT VIEW	B11-0553	DITTMER DARREL A LIVING TRUST	\$7,742.00	\$163.00
4525 N CINNABAR DR	B11-0555	MATTICS THOMAS G & ALTHEA M JT	\$7,470.00	\$163.00
9976 E ARROWHEAD	B11-0556	ROTE DAVID MOTT & GLORIA MERRITT	\$9,950.00	\$193.00
9724 E SUPERSTITION	B11-0557	EMMANUEL TRUDY H	\$59,971.00	\$775.00
4321 N CINNABAR DR	B11-0533	LESKA PAUL J SR & KAREN M RS	\$4,600.00	\$216.00
7401 E PASEO	B11-0559	ROBINSON MARGARET TRUST	\$3,315.00	\$104.00
9716 E CATALINA DR	B11-0564	SUPERIOR ROOFING	\$5,800.00	\$134.00
5255 N HONDO DR	B11-0567	RIMMER ROOFING	\$6,100.00	\$148.00
<b>29 MISC OTHER</b>			<b>\$305,702.00</b>	<b>\$5,820.00</b>
<b>RENEWAL</b>				
7185 E COZY CAMP DR	B11-0044	NOVAK REVOCABLE TRUST		\$27.00
<b>1 RENEWAL</b>				<b>\$27.00</b>
<b>TOTAL MISC OTHER</b>				<b>\$5,847.00</b>
<b>RESIDENTIAL - MOBILE HOME</b>				
11250 E STATE ROUTE	B11-0517	UNIT SETS	\$34,200.00	\$255.00
4901 N SOCORRO DR	B11-0554	HOME TECH	\$6,000.00	\$255.00
<b>2 MOBILE HOME</b>			<b>\$40,200.00</b>	<b>\$510.00</b>
<b>DEPOSITS</b>				
11250 E STATE ROUTE	B11-0517	UNIT SETS		\$60.00
4901 N SOCORRO DR	B11-0554	HOME TECH		\$60.00
<b>2 DEPOSITS</b>				<b>\$120.00</b>
<b>TOTAL MOBILE HOME</b>				<b>\$630.00</b>
<b>RESIDENTIAL - MULTI FAMILY NEW</b>				
<b>0 MULTI FAMILY NEW</b>				
<b>TOTAL MULTI FAMILY NEW</b>				<b>\$0.00</b>

<i>Address</i>	<i>Permit Number</i>	<i>Owner/Contractor</i>	<i>Valuation</i>	<i>Amount</i>
<b>RESIDENTIAL - SINGLE FAMILY NEW</b>				
6396 E RYDER CT	B11-0505	UNIVERSAL HOMES INC*	\$187,304.00	\$997.00
8251 N MISTRAL CR	B11-0508	M H I RESIDENTIAL, INC	\$259,787.00	\$1,148.00
6719 E ARDEN CT	B11-0529	UNIVERSAL HOMES INC*	\$156,533.00	\$935.00
6721 E ARDEN CT	B11-0530	UNIVERSAL HOMES INC*	\$161,830.00	\$945.00
7836 E FELLA BELLA WY	B11-0551	SHELLY CONSTRUCTION LLC*	\$203,391.00	\$938.00
<b>5 SINGLE FAMILY NEW</b>			<b>\$968,845.00</b>	<b>\$4,962.00</b>
<b>DEPOSITS</b>				
	B11-0551	SHELLY CONSTRUCTION LLC*		\$100.00
<b>1 DEPOSITS</b>				<b>\$100.00</b>
<b>TOTAL SINGLE FAMILY NEW</b>				<b>\$5,062.00</b>

**RESIDENTIAL - ZONING**

11250 E STATE ROUTE	Z11-0151	ORCHARD RANCH LLC	\$300.00	\$15.00
5240 N LONE DR	Z11-0152	STAI ROY E & LINDA J RS	\$400.00	\$15.00
4841 N TONTO WY	Z11-0156	RADCLIFF THOMAS L & HELEN H &	\$1,000.00	\$15.00
13346 E GOLDMINE WY	Z11-0155	MAST FAMILY TRUST	\$1,400.00	\$15.00
6396 E RYDER CT	Z11-0153	UNIVERSAL HOMES INC*	\$1,500.00	\$25.00
8341 E SOMMER DR	Z11-0158	CARDENAS EDITH	\$1,000.00	\$15.00
8251 N MISTRAL CR	Z11-0154	M H I RESIDENTIAL, INC	\$1,500.00	\$25.00
7294 N PINNACLE PASS	Z11-0161	JOHNATHAN GRANTHAM	\$1,000.00	\$15.00
3049 N MEADOWLARK	Z11-0157	HARGREAVES FAMILY REVOCABLE LIVING	\$1,000.00	\$15.00
6719 E ARDEN CT	Z11-0159	UNIVERSAL HOMES INC*	\$1,500.00	\$25.00
6721 E ARDEN CT	Z11-0160	UNIVERSAL HOMES INC*	\$1,500.00	\$15.00
6155 N WILDHORSE DR	Z11-0162	MAY TOMYLYNN	\$2,000.00	\$25.00
6001 N ROCKLAND DR	Z11-0163	OHM ROBERT & JOAN RS	\$1,100.00	\$15.00
3436 N DALE DR	Z11-0164	BOLLINGER DANIELLE	\$100.00	\$15.00
<b>14 ZONING</b>			<b>\$15,300.00</b>	<b>\$250.00</b>
<b>TOTAL ZONING</b>				<b>\$250.00</b>

<i>Address</i>	<i>Permit Number</i>	<i>Owner/Contractor</i>	<i>Valuation</i>	<i>Amount</i>
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<b>REVIEW - MASTER PLAN REVIEW</b>
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0 MASTER PLAN REVIEW

DEPOSITS

MS11-0009

\$200.00

1 DEPOSITS

\$200.00

**TOTAL MASTER PLAN REVIEW**

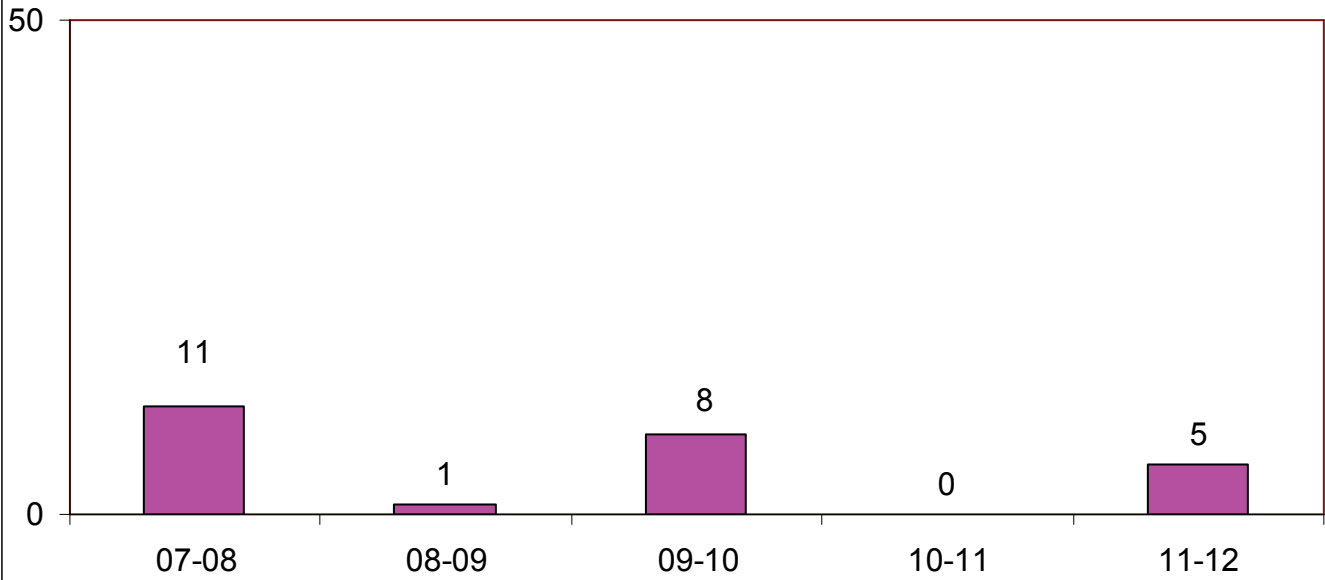
**\$200.00**

<b>TOTAL PERMITS -</b>	<b>83</b>	<b>\$4,722,254.00</b>	<b>\$29,690.00</b>
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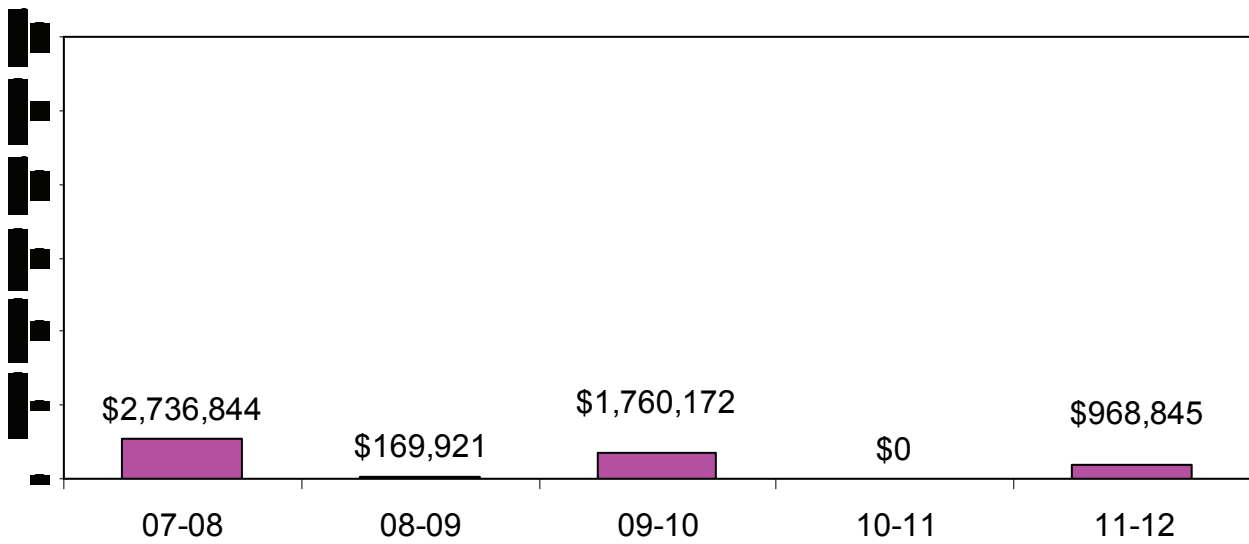
<i>Overall Total :</i>	<b>\$30,762.00</b>
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**BUILDING DIVISION**

**SINGLE-FAMILY  
SEPTEMBER COMPARISONS  
FY07-08 THROUGH FY11-12**

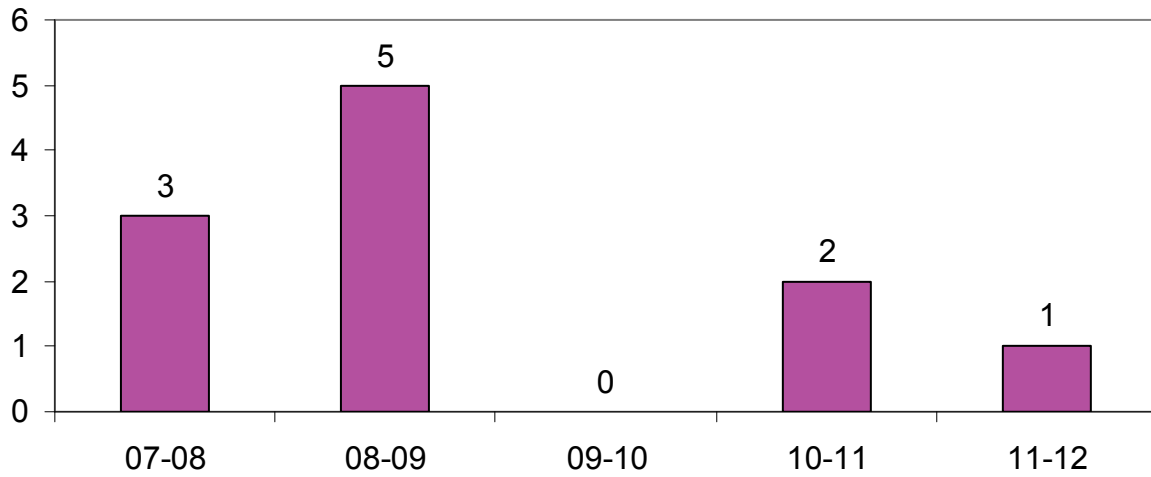


**SINGLE-FAMILY SEPTEMBER  
VALUATION COMPARISONS  
FY07-08 THROUGH FY11-12**



**BUILDING DIVISION**

**NEW COMMERCIAL  
SEPTEMBER COMPARISONS  
FY07-08 THROUGH FY11-12**



**NEW COMMERCIAL VALUATION  
SEPTEMBER COMPARISONS  
FY07-08 THROUGH FY11-12**

