



Arts & Culture Commission
REGULAR MEETING
7401 E. Skoog Blvd., Auditorium
5:30 p.m., Wednesday, October 16, 2019

MINUTES

1. Call to Order and Welcome –

Vice-Chairperson Smith called the meeting of the Arts and Culture Commission to order at 5:30 p.m.

2. Roll Call

Members present: Vice-Chairperson Nancy Smith, Commissioner Andy Sinclair, and Commissioner Edward Lira. Members absent: Chairperson Lindsay Quisenberry and Commissioner Franki Gibson. Staff present: Brian Witty, Parks & Recreation Director, Hope Hooper, Recreation Supervisor and Kathy Wise, Administrative Support II.

3. Approval of Agenda

Vice-Chairperson Smith asked if there were any changes to the agenda. Hearing none she asked for a motion to approve the agenda as presented.

Commissioner Lira made a motion to approve the agenda of the October 16, 2019 Regular meeting as presented. Commissioner Sinclair seconded the motion. Motion carried unanimously by those members present.

4. Approval of Minutes

Vice-Chairperson Smith asked if there were any changes to the September 11, 2019 Work Study Minutes or the September 18, 2019 Regular Meeting minutes. Hearing none she asked for a motion to approve the minutes as presented.

Commissioner Sinclair made a motion to approve the September 11, 2019 Work Study meeting minutes, and the September 18, 2019 Regular meeting minutes as presented. Vice-Chairperson Smith seconded the motion. Motion carried unanimously by those members present.

5. Announcements/Presentations: Commission, Public and Staff

(If discussion by the Commission is necessary, that item will be moved to another place on the agenda and considered separately.)

a. Guest Artist: Connie Foss

Connie said that she has been working with Isabella and she is a joy to work with. We are starting sculpture classes next month. Art has a place in any phase in life. To illustrate that she described art through the phases of her life. She grew up during the depression. Her mother was determined that the children would learn about art. She arranged for us to walk to an artist studio and learn how to draw in charcoal. About that same time on a rainy Saturday she gave us a carving knife and a bar of soap to carve. When her brother started to whittle she did too. She showed her first carving of a small horse to the commissioners. She thought about majoring in art in college but she has a music scholarship and went that way. Next was marriage and kids. She became a den mother for each of the kids and had them learn how to carve a bear claw. About the time the 4th son was grown we started showing horses were and given a stall next to them for the tack and to decorate it. We



wanted to be different and added horse head carvings to the tack stall. She showed the commission a wood carving out of a pine shelf that was taken out of the house. People wanted to buy her horse head carvings. As she got better she was commissioned to sculpt a national champion horse in black walnut. We started carving benches as functional art. We put glass tops on the busts of horses. When they moved here she took classes at college while her husband was building their shop. She started her out on clay and then he wanted her to weld. He turned on the gas and walked away. She wanted to be an industrial welder and resolved her fear of the art. At that time her husband was doing the finishing work. When money was tight, people didn't want to part with their money so she started sculpting busts of children out of clay. During those times parents couldn't afford swim lessons (she also teaches swim) and she decided to write a book on learning to swim. She's on her 23rd book with 3 more to be published. She said that goes through all phases of her life including music. She said art is the frosting on the cake and the cake is life. She thanked the commission for letting her talk about her love of art. Vice-Chairperson Smith said she's like an ombudsman for the arts. Commissioner Sinclair said he likes how she covered all phases of her arts experiences. Commissioner Lira asked how long the process for bronze work is. She replied that she does the artwork on an armature using oil based clay to create the sculpture and then takes it to the foundry to find out how many casts it needs. They probably did the head and other separate parts. Once completed the artist comes in to put on the finish you want and it usually takes 3 months. Vice-Chairperson Smith said she saw the Not So Gentle Tamer being poured. Unless it's a very small sculpture its hollow.

b. Programs, Classes and Special Events

- Becoming a Backpacker – Learn beginner skills you should know about backpacking, camping and hiking. Next class is scheduled for Saturday, October 26th.
- Backcountry Chef – Learn the basics to prepping, cooking and dehydrating your own tasty food for outdoor excursions. Next call is scheduled for Tuesday, November 19th. Learn how to make Backpacker's Chili!
- October Day Trip – Join us on Thursday, October 24th to enjoy a docent led tour of the Phoenix Art Museum. We will have lunch at the Old Spaghetti Factory. The cost is \$55 per person which includes travel, admission and lunch.
- Card Making Class – Join us at the Civic Center for Card Making Classes. Classes will be held from 5:30pm to 7:00pm every other Friday. All skill levels welcome! \$20 per class to make 4 beautiful greeting cards.
- Evening Drawing Workshop – Join us at the Civic Center for a 2 day workshop on Thursday and Friday from 5:00pm - 7:00pm for \$40. Our next workshops will be held October 24th and 25th.
- Create a Tree – This is a wonderful program to highlight your business, organization or family creativity. Applications are being accepted now through November 18th. You don't have to create a traditional tree. We have had trees made out of a variety of materials. Electricity is available however very limited. If you need electricity please get your application in as soon as possible. If you need electricity and none is available, there are battery operated lights that you could purchase.

6. Division/Department Update: for review and possible action

- a. Director's Report, September, 2019 – *B. Witty, Director*



**Director's Report to the Parks and Recreation
and Arts and Culture Commission – September 2019**

ADMINISTRATION:

- Conducted weekly department leadership team meeting with Jason Elmer, Parks and Recreation Manager; Nick Groblewski, Parks Supervisor, Hope Hooper, Recreation Supervisor; and Karen Smith, Asst. Town Manager.
- Met with volunteer scouts and Channel 56 staff in review of dog park footage for commission presentation
- Met with Parks and Recreation Commission applicant Scott Byrum in review of department and commission operations
- Met with Jason Elmer, Parks and Recreation Manager, and Mr. David Allensworth, PV Disk Golf Club, in review of disk golf possibilities
- Met with Hope Hooper, Recreation Supervisor, and Isabella Chewing, Arts and Culture Coordinator, in review of division operations
- Attended computer system training hosted by Diane Russell, Town Clerk
- Presented at the Town Council Work Study meeting seeking direction for the updates to the facility use ordinance and fee policy
- Met with Parks and Recreation Commission applicant Kay Gorman in review of department and commission operations
- Met with eagle scout volunteers in review of project development
- Attended monthly CASA board meeting
- Completed department monthly reports
- Met with Buzz Gummer, Parks and Recreation Commission Chairperson in review of monthly agenda development
- Approved department payroll requests
- Attended the Yavapai County Commissioner meeting in announcing the annual Healing Field program
- Met with Mark Cable, Granville Community member, in review of future Agua Fria Park
- Attended Arts and Culture committee meeting
- Met with Bill Osborne, Capital Projects Coordinator, Ryan Judy, Deputy Town Manager, and Nick Groblewski, Parks Supervisor, in review of occupancy permit and warranty walk thru items.
- Attended weekly Department Head meeting with Town Manager
- Met with Arts and Culture Commissioners Nancy Smith and Andy Sinclair in review of the Lakeshore Sculpture project
- Attended town website reveal meeting led by Casey Danner, IT Director.
- Met with Hope Hooper, Recreation Supervisor for concession contract review and subordinate staff reviews
- Completed setup of annual Healing Fields display
- Conducted interview of volunteer eagles scouts dog park project on Channel 56 for commission presentation
- Attended Parks and Recreation Commission meeting
- Met with Heidi Foster, Communications Relations Coordinator, in review of department marketing
- Attended Town Manger smorgasbord meeting
- Attended Arts and Culture Commission work study meeting
- Presented at the Town Council meeting seeking approvals for the renaming of a library room and acceptance of a AZ Forestry TREE grant



- Presented at the Town Council meeting seeking approvals and first reading the updates to the facility use ordinance and fee policy
- Prepared Commission meeting packets
- Approved numerous department direct pay and accounts payable requests
- Completed numerous public service announcements for department services
- Attended FRIENDS of Prescott Valley Parks and Recreation board meeting
- Met with Karen Smith, Assistant Town Manager, in review of department operations
- Spoke with representatives from the General Acrylics in the review of pickleball courts development at Santa Fe Station Park

ARTS AND CULTURE:

Accomplishments/Highlights for the Month:

- Started my new job!
- Learned procurement card system and filing receipts
- Assessed all sculptures on grounds and proposed a maintenance plan
- Attended HR Training (all day)
- Sat in on a piano class with instructor Miranda Bailey
- Met instructor Pete West and sat in on a ukulele class
- Finished new marketing materials and printed flyers for all classes
- Worked with our volunteer Keith to clean and rinse the "Learning Together" sculpture
- Conducted a tour of the parks with Hope
- Worked with our volunteer Alyssa to polish the "Learning Together" sculpture
- Met with Ms. Sue and observed her ballet class
- Met with Dolly Werner a potential instructor (card making)
- Fixed the Tap requisition to include 3 year olds
- Attended recreation staff meeting to discuss Battle of the Bands, Daddy Daughter, Run for the Hill of it , and sponsorship opportunities
- Requested assistance from our volunteer Keith to help clean the indoor Library sculptures
- Participated in that Mayor's radio program with Hope
- Researched and developed proposal for Battle of the Bands rebranding/marketing for 2020
- Made and sent out a survey for the Card Making class
- Worked with Alyssa to polish "Little Traveler" and "Wind and Spirit"
- Started on Daddy Daughter decorations
- Made 6 new Art at the Center tri fold options for the Commission to choose from
- Set up for and ran the Thunder n Lightnin Concert
- Scheduled piano tuner for before the holiday concert
- Met w/Connie Foss about potential ceramic class
- Observed instructor Tom Blank's painting class
- Met w/Tom Blank about new evening drawing class
- Met w/Jeff and Colleen from the library about teen programs, volunteerism, internships, and my involvement in Art Club at the Library
- Met with Dolly to finalize Card making classes
- Added 3 new classes to Rec 1 (Evening Drawing, Card Making, and Youth Card Making)
- Finalized marketing for all new classes



AQUATICS:

Accomplishments/Highlights for the Month:

- Staff continues postseason operations.
- Staff continues the operations of the chemicals and office operations
- Bradshaw High School Swim team season is in full swing

ATHLETICS:

Accomplishments/Highlights for the Month:

- Prepare field allocation materials and meeting agendas
- Focus on fall sports leagues
- Continuing to learn Rec1
- Prepared for new Arts & Culture Coordinators arrival
- Assisted in preparations for Run for The Hill of It
- Scheduling and rescheduling adult leagues due to rainouts
- Ordered supplies- softballs, new mats & timers
- Uniform order of hats for Umpires
- Completed two mid-season in-service trainings for Umpires
- Creating and approving rosters for upcoming playoffs and end of season
- Letters mailed & emails sent for leagues
- Field Allocation Packets have been distributed- waiting for return

COMMUNITY EDUCATION /OUTDOOR RECREATION:

Accomplishments/Highlights for the Month:

- Tom Blank held his first two classes of "Becoming a Backpacker" and "Backcountry Chef". We're looking forward to his October classes.
- There were almost 60 pre-registrants for the 2019 Run for the Hill of It. Pre-registration closed on September 20th. The incentive to pre-register was \$10 off registration and a guaranteed t-shirt and medal for the event.
- Plans for the 2020 Daddy Daughter Date Night are underway. The theme for next year's event will be a "Winter Wonderland".
- Bradshaw Mountain High School held their first two swim meets at Mountain Valley Splash this month, our team and pool staff wish them good luck at their future meets.
- The new storage closet in the 3rd floor hallway has been completely organized.
- The September Day Trip was a success. While the trip had to be delayed a few hours due to the weather the group headed up north the visit the South Rim of the Grand Canyon and take part in celebrating the centennial anniversary of the Grand Canyon becoming a national park.



PARKS:

Accomplishments/Highlights for the Month:

- Polish all stainless steel in at various parks restrooms
- Replenish janitorial supplies
- Clean all shop areas
- Clean up storage rooms at various parks
- Broom/blow off sidewalks at various parks
- Remove trash/debris from Urban Forest Lakes
- Gopher control at Antelope, CASA, Civic, Bob Edwards, Sunflower
- Prep Amp for Yavapai College soccer games
- Blow off sidewalks/parking lots at Mtn. Valley
- Plot Healing Fields
- Mark corners on soccer fields at Bob Edwards, Viewpoint, Pronghorn, Amp, Antelope
- Repair broken toilet at Fain
- Repair broken sprinkler heads at Civic, Village Square, Viewpoint,
- Spray weeds at MVP, Granville, Viewpoint, Antelope, Boys and Girls Club
- Finish culvert install at Santa Fe
- Install aerator in upper Urban Lake
- Repair main line leak at American Legion
- Help with set up and take down of Healing Fields
- Weed abatement at Mtn. Valley
- Pour concrete at Santa Fe playground
- Mow all turf areas
- Prep fields at 4-Plex for softball
- Line trim weeds at Legion, South, North, Sunflower, CASA, Andersen, Fain, MVP, Antelope, Viewpoint, Urban Forest
- Mow weeds at Urban Forest, MVP, Sunflower, Antelope, Andersen,
- Line trim grass around trees and ditches at Civic Center, Antelope, Bob Edwards
- Replace drip emitters at various trees- MVP MUP
- Trim trees throughout MVP and Urban Forest
- Mark heads at all parks for aeration
- Paint tables at Mtn. Valley
- Aerate Bob Edwards soccer field
- Paint YSL fields at 4-Plex
- Cut and level 4-plex infields
- Remove weeds from playground areas at Tonto South, and Tonto North
- Top soil gopher holes at Antelope soccer field
- Install fibar for new playground at Santa Fe
- Paint foul lines at 4-plex
- Install and wire solar irrigation clock at Santa Fe
- Repair stall door in woman's restroom at Quailwood
- Set up and take down for Yavapai College soccer games
- Regrade and remove weeds in turn pockets on Summit Trail
- Mark water lines at Civic for various events
- Inspect irrigation lines at Santa Fe
- Check fences on Iron King Trail
- Broom sidewalks and parking lots at MVP, Bob Edwards, and Urban Forest
- Vacuum Amp soccer field



- Blow clippings off Amp soccer field
- Collect water meter readings for all parks
- Repair broken drip valve at Sunflower
- Top dress low spots at Civic Center
- Rebuild and change solenoid on irrigation valve at Pronghorn
- Troubleshoot AR-3 mower
- Interview for seasonal positions
- Attend weekly construction update meetings for Santa Fe Station irrigation
- Fertilize Bob Edwards
- Install clock enclosure at Santa Fe
- Troubleshoot and fix Antelope soccer field irrigation clock
- Fill in wash out areas on warning track at the Amp

SPECIAL EVENTS:

Accomplishments/Highlights for the Month:

Staff members have been working diligently to organize the Run for the Hill of it fun run on the Summit Trail. Staff continues to plan and organize activities and events for the future. Staff currently has pictures with Santa and Polar Bear Splash in the planning process.

Special Event Applications in process in September 2019:

Event	Date	Internal/External	Location	Attendance
Take Back the Night	10/2/19	Internal	CC Upper Patio	75+
Moore Wedding Ceremony	10/5/19	Internal	Fain Park	100
Run for the Hill of It	10/5/19	Internal	Summit Trail	75+
PVPD Puente Comunidad	10/20/19	Internal	MVP Pavilion	65-70
Big O Tires	12/1/19	Internal	MVP Pavilion	65-70

Special Events held on Town property in September 2019

Event	Date	Internal/External	Location	Attendance
Potter's House	9/2/19	External	MVP Pavilion	150
Healing Fields Flag Display & Memorial service (9/11/19)	9/6-9/13/19	Internal	Civic Center Grounds	150+
Healing Fields Concert	9/7/19	Internal	Theater on the Green	100+



YRMC Employee Picnic	9/14/19	External	CC Amp & Grounds	500+
PV Marathon Run	9/19/2019	External	CC Amp & Grounds	200+

Director Witty asked the commission if they had any questions. There were no questions at this time.

- a. Chairperson’s Report: *Chairperson Quisenberry*
 No report.

7. Old Business

- a. Create-a-Tree – *H. Hooper, Recreation Supervisor*

Before beginning her presentation she said that the Create-a-Tree program is held in the Prescott Valley Public Library otherwise throughout the year we the public art exhibits. For those of you that haven’t made it into the library yet in October, I strongly recommend that you do. The Prescott Valley Art Guild has their juried show, Fall for the Arts, artwork on display. The winning pieces are located on the 2nd floor by the Administration office.

The Create-a-Tree program is held in the in the Prescott Valley library. For those that aren’t familiar with the program it’s a chance to decorate a tree in the library as an artistic display. The trees will be display from 12/6 through 1/3. Come in and see the trees and vote for your favorite. We are accepting applications now and please apply as soon as possible especially if you need electricity. This is a great opportunity to advertise your business. There are some rules and you can check out the details on the town website at www.pvaz.net. Whichever tree receives the most votes from the public will win the People’s Choice award. So vote for your favorite and the winner will be announced at the January Arts & Culture meeting. We get new trees every year. She thanked the commission for bringing this program to the town. Commissioner Sinclair asked how many trees we usually have. Mrs. Hooper replied between 35 – 45 trees and if we have more we can expand to the Civic Center. Typically we fill up fast. For those that wants lights but can’t get electricity, battery pack lights work well. Vice-Chairperson Smith said that you can be creative and it doesn’t have to be a typical tree as this is an art project.

- b. Committee Updates/Planning – *H. Hooper, Recreation Supervisor*

Mrs. Hooper said that we talked about committee changes at the last work study meeting. There is still space available on the Family Art Festival committee and Youth Arts Month committee. If you would like to join those committees please let her know. Our main committee item right now is the Art at the Center program. She asked if there were any questions. There were no comments or questions from the commission.



8. New Business

a. Art at the Center, Lakeshore Plaza Sculpture

Vice-Chairperson Smith said that the commission has a new project. She said that the plans for the project were presented to the Town Council recently. Commissioner Sinclair said the sculpture will be installed for display in the area behind the Civic Center sign at the corner of Skoog Blvd. and Lakeshore. The sculpture is a 22 foot tall obelisk. We will be looking for name suggestions for the sculpture once it is purchased. The design will feature the history of Prescott Valley.

Vice-Chairperson Smith said that sculptures are expensive so we will have fundraising opportunities. The Town will not be purchasing it. The artist is Ed Reilly. He is the owner of the Bronzsmith. Beautiful works comes out of there include the Not So Gentle Tamer sculpture that is installed on the civic center grounds. We're moving forward with this project. Mrs. Hooper said that the Council sounded very excited about the project and is willing to work with the program with the commission. Vice-Chairperson Smith said that it will tell the story of Prescott Valley and the side that faces the street will depict the future of Prescott Valley. The sculpture will be lit on the inside. She thinks the whole town will be excited to have it. At the sculpture base there will be seating. Staff will be working with the commission to put the proposal together for the council. Vice-Chairperson Smith said that the commission will be moving forward with this project because it's going to be a lot of work.

9. Unscheduled Public Appearance

None.

10. Next Meeting

- a. Work Study Meeting: Wednesday, November 13, 2019, 5:30pm, Conf. Rm. 428
- b. Regular Meeting: Wednesday, November 20, 2019, 5:30pm, Auditorium

11. Adjournment

With no further discussion or comments, Vice-Chairperson Smith said the meeting stands adjourned. Meeting was adjourned at 6:07 p.m.


Chairperson Lindsay Quisenberry

Respectfully submitted by: Kathy Wise, Administrative Support II
October 18, 2019