



The Town of Prescott Valley  
Parks and Recreation Department  
7501 E. Skoog Blvd.  
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**Parks and Recreation Commission  
Regular Meeting**

7401 E. Skoog Blvd, Auditorium  
6:30 p.m., Tuesday, October 13, 2020

**Minutes**

- 1. Call to Order & Welcome – B. Poliakon, Chairperson**  
Chairperson Poliakon called the meeting of the Parks & Recreation Commission to order at 6:30 p.m.

- 2. Roll Call**  
Parks & Recreation Member present: Chairperson Brett Poliakon, Vice-Chairperson Bill Pierce, Commissioner Scott Byrum, Commissioner Kay Gorman, and Commissioner Buzz Gummer and new member Gary Cabato. Members absent: None. Staff Present: Robert Kieren, Deputy Director, Jason Elmer, Recreation Manager, and Kathy Wise, Administrative Support II.

- 3. Approval of Agenda**  
Chairperson Poliakon asked if there were any changes to the agenda. Hearing none he asked for a motion to approve the agenda as presented.

**Commissioner Byrum made a motion to approve the October 13, 2020 agenda as presented. Commissioner Gorman seconded the motion.** Motion carried unanimously by those members present.

- 4. Approval of Minutes:**  
Chairperson Poliakon asked if there were any changes to the minutes for the September 8, 2020 Regular Meeting. Hearing none he asked for a motion to approve the minutes as presented.

**Commissioner Gorman made a motion to approve the September 8, 2020 Regular meeting minutes as presented. Commissioner Gummer seconded the motion.** Motion carried unanimously by those members present.

- 5. Announcements/Presentations – Commission, Public and Staff**  
*(If discussion by the Commission is necessary, that item will be moved to another place on the agenda and considered separately.)*

a. Programs, Classes and Special Events

- 2020 – 2021 Winter Volleyball: Co-Ed, Women’s & Men’s Teams; Registration opens November 16<sup>th</sup>; \$150 per team; Ages 15+.
- Yoga, Qigong, & Tai Chi: Wednesday, 8:30am – 9:30am; PV Civic Center stage; \$6 per class.
- Jack-O-Lantern Town: Friday, October 30<sup>th</sup>; 5:00 – 8:30pm; Movies, music, photo booths, line dances, characters.
- 29<sup>th</sup> Annual Create-a-Tree: Applications due by November 20<sup>th</sup>; download or pick up an application at the Parks and Recreation Office on the 3<sup>rd</sup> floor of the Civic Center. Questions – Contact Isabella Chewing at (928) 759-3127 or [ichewing@pvaz.net](mailto:ichewing@pvaz.net).
- Santa’s North Pole Village: Be transported to the North Pole and walk through Santa’s Village. Visit the Gumdrop Forest, Gingerbread Workshop, and end the



trip with a special sneak peak of Santa in his house! – Friday, December 4<sup>th</sup>, directly following the festival of Lights Parade; Prescott Valley Public Library.

Chairperson Poliakon asked if the corn toss tournaments were day of or preregister. Deputy Director Kieren replied preregister however if there are spots available, day of we can get them registered.

Commissioner Gorman asked about the event that was going on Saturday. She wanted to know if it was on the website as she couldn't find it. Mr. Kieren explained that it was an event we helped out with. It was posted on the website and the flyer was there as well. You could pre-register there or on site. We'll look into other avenues to advertise so we don't run into a similar situation. Commissioner Gorman asked if the town sponsor it. Mr. Kieren said that we helped to kind of partner with the organizer that put it on. We had done what she had asked for. She did run into some issues about 2 weeks before the event and wasn't sure to have the event or not. I hope she had more people in the morning.

## 6. Department Update – For Review and Possible Action

- a. Chairpersons Report - *B. Poliakon, Chairperson*  
Chairperson Poliakon said that driving around town, being a part of different leagues, it seems like we're getting busier and busier in regard to the activity levels. He feels that staff is doing a great job with the upkeep. It's getting busier with the tournaments. People are enjoying themselves getting out enjoying the weather.
- b. Tree Advisory Board – *B. Poliakon, Chairperson*
  1. Bob Edwards Tree Replacement  
Deputy Director Kieren said that it's been hot and not much rain. A number of trees had died and been removed and replaced with Modesto Ash trees. The Parks Manager, Nick, is looking at other parks that need tree replacements. Commissioner Byrum asked why Modesto. Mr. Kieren said that Nick knows what does well in the parks and what doesn't. He is out in the Parks day to day and I totally trust him. Commissioner Gummer asked doesn't an Ash normally change colors for Fall? Mr. Kieren said yes and it should give a bit of color.

## 7. Old Business

- a. Run for the Hill of It results - *J. Elmer, Recreation Manager*  
Recreation Manager, Jason Elmer reported we held our Run for the Hill of It on September 26<sup>th</sup>. We had 7 staff members and 1 volunteer out there. We started setup 5:30 a.m. moving equipment from the civic center to the trail. We had about 40 people preregistered and 10 more that signed up onsite. 7 runners and 43 walkers. Everyone had a good time. People were taking pictures for Instagram while everyone was making their way back down. We only had to pick up 2 people that got behind. Overall it was a good event.
- b. Spray Pad Update – *R. Kieren, Deputy Director*  
We have been doing work on the new spray pad location. Bob Edwards was the area selected. The location is north-west of the ramada, close to the parking lot. We're looking at a 2,500 sq. ft. pad with 12-15 spray features on it. Still doing background work on the infrastructure cost making sure we can stay within our budget. Once we lock it down to get to a price we can afford and get the community what it needs. He'll get some conceptals drawn up to be presented to the commission... Any questions or



concerns you might have we can share those with the contractor. Chairperson Poliakon said that being so close to the parking lot will bollards be used. Mr. Kieren replied it won't be right at the parking lot edge but he is looking into this if necessary. We'll need to select a location for the plaque. The project should be completed by April 2021. The occupancy will be no more than 20 at a time.

c. Reschedule Parks Tour – *R. Kieren, Deputy Director*

Chairperson Poliakon asked the commissioners if they had any ideas on how and when to conduct the tour. Deputy Director Kieren suggested everyone drive themselves and meet at the first location to keep safe distancing. Commissioner Gummer asked if they would be going to Santa Fe Station and Bob Edwards parks to which Mr. Kieren said yes. Commissioner Gummer also suggested going to Mountain Valley Park as updates were done last year which is good to see it in person. Chairperson Poliakon said that Saturdays aren't good for him as he has soccer. The commission was asked if Sunday would work for everyone. The tour was scheduled for Sunday, November 8<sup>th</sup>. Meet at Bob Edwards Park at 8:00 a.m. The next park would be Santa Fe Station and any other parks the commissioners would like to see.

**Commissioner Byrum made a motion to approve Sunday, November 8<sup>th</sup> at 8:00 a.m. to meet for the park tour.** Commissioner Gorman seconded the motion. Motion carried unanimously by those members present.

**8. New Business**

a. Special Events Coordinator Hiring Process – *R. Kieren, Deputy Director*

Deputy Director Kieren said that candidates have been selected for first interviews on Wednesday, October 14<sup>th</sup>. He reported that there are five candidates.

b. Parks Update – *R. Kieren, Deputy Director*

Santa Fe Station Park preliminary update: Deputy Director Kieren said that Nick has the trash cans, drinking fountain and benches coming in soon. Finishing up irrigation on the new trees. Irrigation is going on both sides of the access road and the park for the 29 trees that will be planted there. Rip rap work is also in process. Commissioner Gummer asked if the Town owns all the property. Mr. Kieren replied yes, there is more land than what is showing in the pictures. This is a great addition to our parks system. Commissioner Gummer asked about the turn lane into the park from Glassford Hill. Mr. Kieren said that is currently in the works with ADOT. Chairperson Poliakon asked if the field could be used in field allocations this season. Mr. Kieren replied that Nick is working on some issues with the turf including non-level areas that collect water. Unknown at this time.

**9. Unscheduled Public Appearances**

None

**10. Next Meeting**

a. Regular Meeting: Tuesday, November 10, 2020 at 6:30pm, Auditorium

**11. Adjournment**



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With no further questions or comments, Chairperson Poliakon asked for a motion to adjourn the meeting.

**Commissioner Gummer made a motion to adjourn the meeting.** Commissioner Moss seconded the motion. Meeting adjourned at 7:00 p.m.

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Secretary, Scott Byrum

Respectively submitted by: Kathy Wise, Administrative Support II  
October 15, 2020

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