



Arts & Culture Commission
REGULAR MEETING
Glassford Hill Room, Ground Floor, 7401 E. Skoog Blvd.
5:30 p.m., Wednesday, September 15, 2021

MINUTES

1. Call to Order and Welcome: *Chair Smith*

Chair Smith called the meeting of the Arts and Culture Commission to order at 5:37 p.m.

2. Roll Call: *Tess Willis, Community Services Administrator*

Members present

At Roll Call:

Chair Nancy Smith, Vice Chair Andy Sinclair, Commissioner Edward Lira

Commissioner Diane Mohr joined the meeting at 5:47pm.

Members absent:

Commissioner Amanda Zhu. Commissioner Zhu had emailed earlier to advise that she has been exposed to someone who tested positive for Covid and as a precaution decided not to attend the meeting.

Staff present:

Coleen Bornschlegel, Arts & Culture Coordinator and Tess Willis, Community Services Administrator

Administrator Willis stated that there is a quorum.

3. Approval of Agenda

Chair Smith asked if there were any changes to the agenda. Hearing none, she asked for a motion to approve the agenda as presented.

Commissioner Lira made a motion to approve the agenda as presented.

Commissioner Sinclair seconded the motion. Motion carried by those members present.

4. Approval of Minutes

Chair Smith asked if there were any changes to the August 18, 2021, Regular Meeting Minutes. Hearing none she asked for a motion to approve the minutes as presented.

Commissioner Sinclair made a motion to approve the August 18, 2021, Regular Meeting Minutes as presented. Commissioner Lira seconded the motion. Motion carried unanimously by those members present.

5. Guest Artist: Summer Fritz, AAEC High School Student, new Storytime Mural Design



Summer presented 2 sketch design ideas for the Children's Library Program room mural. She also stated that there was a 3rd design sketch, but it was inadvertently deleted from her computer. The concept of the design incorporated both fantasy and mystery ideas. Chair Smith requested that the 3rd design be recreated and forwarded to the commission for their review during the next work study on September 22. If this is not possible, submission can be moved to the next regular meeting on October 20, 2021.

6. Special Events/Committee Assignments: C. Bornschlegel, Arts & Culture Coordinator

- a. Create a Tree application/dates approval. Coleen reported that she revised the application forms and plan to send them out next week. There were 35 entries last year and added the Create-A-Wreath for the first time. The commissioners will deliberate and decide on a theme this year.
- b. Flora and Fauna (Dec11) set date for dedication ceremony planning meeting. – By request of the artist, the dedication has been moved to December 11, 2021. Discussions on how the ceremony will be done and all other logistics will need to be discussed in detail. A naming competition with a corresponding timeline will also have to be decided. Chairman Smith suggested requesting the artist for a date to view the sculpture.
- c. Fine Art Showcase (Oct1): Seeking volunteers, assistance planning reception – There were 23 artists and 86 pieces submitted that were juried today for the Fine Art Showcase. Fine artist showcase.

Commissioner Mohr inquired how many are going to be adjudged winners. Coleen responded that there are several categories and for each category, there will be a first, second and third placers.

Commissioner Mohr also suggested that all first winners' art pieces be displayed during the council meeting in October. Coleen will find out if there are any protocols required.

7. Division/Department Update: for review and possible action

(If discussion by the Commission is necessary, that item will be moved to another place on the agenda and considered separately.)

- a. Monthly Report: C. Bornschlegel, Arts & Culture Coordinator
 - Coleen reviewed the monthly report and asked the commissioners if they had any questions. Some of the feedbacks and suggestions were as follows:
 - Find out ways how the art at the center can be publicized to promote awareness. For example, encourage schools to bring their students for a field trip.
 - School children to create or draw art work and transform them into notecards, these can then be sold at the library bookstore.
- b. Committee Updates:



Committees will be revisited during the work study meeting of September 22, 2021.

i. Youth Programming: *Secretary Lira*

1. Discuss the "Birdhouse" project in detail during the work study meeting on September 22, 2021.

ii. Public Art: *Chair Smith and Vice Chair Sinclair*

1. No updates currently.

iii. Special Events: *Secretary Lira*

1. Music on the Green concert series has concluded for the year.

c. Chair's Report: *Chair Smith –*

Chair Smith shared that she attended a court hearing where the judge approved the use of the Maranda Donation Fund of \$300K for the completion of the Prescott Valley Performing Arts (PVPA) children's theater being built next to the Findlay Toyota Center. The Community Services department will also be able to use a portion of the donation to offer musical theater day camps for local youth at heavily subsidized rates, making it affordable for a large portion of our community.

8. Other

a. Future Meeting topic suggestions

- i. Secretary Lira would like to invite commissioners to attend Citizen's Academy

This will further be discussed during the work study on September 22. Chair Smith mentioned that she is already attending the Citizen's Police Academy.

- ii. Secretary Lira would like to invite Clyde Neville as guest for October 20, 2021

this will also be discussed during the work study.

- iii. Coleen reported that the council is moving forward with merging the Arts and Culture Commission meeting with the Parks and Recreation Commission and it will be called PARC – Parks, Arts and Recreation Commission.

Chair Smith would like to know more details specifically what the structure is going to be like.



9. Unscheduled Public Appearances

(Comments from the Public: Those members of the public wishing to address the Arts and Culture Commission need not request permission in advance. We ask that you please provide your name and address for the record prior to providing any comments. Any remarks provided tonight shall be addressed to the Commission as a whole and not any member thereof. Such remarks shall be limited to five (5) minutes per person, as indicated by the timer, unless additional time is granted by the Chair. At the conclusion of the unscheduled comments, individual members of the Commission may respond to the item addressed at the discretion of the Chair, or they may ask the Director to review the matter or ask that the matter be placed upon a future agenda.)

None

10. Next Meeting

- a. Work Study Session :Wednesday, September 22, 2021, 5:30pm Glassford Hill Room
- b. Regular Meeting: Wednesday, October 20, 2021 5:30p.m. Glassford Hill Room

11. Adjournment

With no further questions or comments, Chair Smith said that the meeting stands adjourned.
Meeting adjourned at 7:06 p.m.

Secretary Lira

Chair Smith

Respectively submitted by: Tess Willis, Community Services Administrator
September 20, 2021