



The Town of Prescott Valley  
Parks and Recreation Department  
7501 E. Skoog Blvd.  
Prescott Valley, AZ 86314  
928.759.3090  
Fax 928.759.5505

**Parks and Recreation Commission  
Regular Meeting**  
7401 E. Skoog Blvd, Auditorium  
6:30 p.m., Tuesday, September 8, 2020

**Minutes**

- 1. Call to Order & Welcome – B. Poliakon, Chairperson**  
Chairperson Poliakon called the meeting of the Parks & Recreation Commission to order at 6:30 p.m.
- 2. Roll Call**  
Parks & Recreation Member present: Chairperson Brett Poliakon, Vice-Chairperson Bill Pierce, Commissioner Scott Byrum, Commissioner Kay Gorman, and Commissioner Buzz Gummer. Members absent: None. Staff Present: Jason Elmer, Parks & Recreation Manager, and Kathy Wise, Administrative Support II. Guests: Casey Van Haren, Community Services Director and Robert Kieren, Deputy Community Services Director.
- 3. Approval of Agenda**  
Chairperson Poliakon asked if there were any changes to the agenda. Hearing none he asked for a motion to approve the agenda as presented.

**Commissioner Gummer made a motion to approve the September 8, 2020 agenda as presented. Commissioner Gorman seconded the motion. Motion carried unanimously by those members present.**

- 4. Approval of Minutes:**  
Chairperson Poliakon asked if there were any changes to the minutes for the August 11, 2020 Regular Meeting or the August 18, 2020 Work Study Meeting Minutes. Hearing none he asked for a motion to approve the minutes as presented.

**Vice-Chairperson Pierce made a motion to approve the August 11, 2020 Regular meeting minutes and the August 18, 2020 Work Study meeting minutes as presented. Commissioner Byrum seconded the motion. Motion carried unanimously by those members present.**

- 5. Announcements/Presentations – Commission, Public and Staff**  
*(If discussion by the Commission is necessary, that item will be moved to another place on the agenda and considered separately.)*
  - a. Programs, Classes and Special Events  
Jason Elmer, Recreation Manager announced the post season schedule at the pool as follows: Monday, Wednesday & Friday (Aug. 3 – Sept. 25), Lap Swim – 7am-8am and Aqua Aerobics from 8:15am – 9:15am. Monday – Friday (Aug. 17 – Oct. 30 ). BMHS Swim Practice 2:30pm – 5:30pm with Swim Meets on 9/24 and 10/1.
  - b. Bands & Bags, September 19<sup>th</sup>, 3pm – 8pm. Corn Hole Competitive Tournament starts at 3pm – 8pm. The band "Atomic Surf" start time is 7:00pm.
  - c. Run for the Hill of It is scheduled for Saturday, September 26<sup>th</sup>. The run will start and finish on the Glassford Hill Summit Trail. Registration up to September 25<sup>th</sup> is Adult (16 & over) \$20; Child (15 & Under) is \$15. Registration the day of the run increased \$5.



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- d. Athletics Update: Softball leagues play on Monday and Friday Nights. We have 38 teams totaling 228 participants with an average of 60 spectators. Tournaments hosted: 3 Fastpitch (in state and CA organization) and 1 Men's Slow-pitch tournament.
- e. The field allocation process for local youth organization will begin in October to be completed January 2021. If your sports organization is new to Prescott Valley and would like to be considered during the Field Allocation process, please contact Parks & Recreation at 759-3090 or Athletics Coordinator Shelley Whitaker: 928-759-3130 or email [swhitaker@pvaz.net](mailto:swhitaker@pvaz.net).

#### **6. Department Update – For Review and Possible Action**

- a. Chairpersons Report - *B. Poliakon, Chairperson*  
Mr. Elmer said that big changes have taken place with the resignation of the Director. Casey Van Haren has been appointed the Director and Robert Kieren has been appointed Deputy Director. They are here this evening to introduce themselves later in the meeting.
- b. Tree Advisory Board – *B. Poliakon, Chairperson*  
Mr. Elmer let the commission know that the Finance department found some donation funds totaling between \$5,000 - \$6,000 that will be used to replace trees that did not survive at Bob Edwards Park.

#### **7. Old Business**

- a. Update on Raymond A. Jenkins Bequest - *J. Elmer, P&R Manager*  
Mr. Elmer reported that the commissions' ideas were presented to council. The overall consensus from council was to move forward with Bob Edwards Park. Blueprints will be available soon. It's being called the ultimate splash pad and there is still concern with infrastructure including another water meter. More designs are coming in this week. If the site becomes Antelope Park it was discussed at length not to change the name of the park but to dedicate the splash pad to Mr. Jenkins. It was determined that at 2,500 sq. ft. it will fit at Bob Edwards Park. The more we looked at Antelope Park we had more problems that first thought. It was decided that Bob Edwards is a more centralized location. Commissioner Gorman asked if the cost would be the deciding factor for a location. Mr. Elmer replied, not necessarily. He added that the consensus of council was strongly in favor of Bob Edwards Park location.
- b. Annual Park Tour – *J. Elmer, P&R Manager*  
There has already been discussion with new leadership to discuss what parks to visit. Tonight, staff would like to confirm the date and time to meet. It was agreed to meet on Saturday, September 19<sup>th</sup> at 8:00am. We'll meet here at the Civic Center and take the van. Mr. Elmer added that Mountain Valley Park is typically on that list. We can look at any parks you would like to see. If we need to reschedule, we'll contact you immediately. Commissioner Gummer suggested the commission should see Santa Fe Station and Antelope Parks. Mr. Elmer suggesting seeing 3 or 4 major parks and move forward from there.
- c. Healing Fields – Thank volunteers for set up/request volunteer for take-down – *J. Elmer, P&R Manager*  
Mr. Elmer thanked all the volunteers for coming out to set up the field. We had hundreds of volunteers. We will need help taking down flags this Saturday at 8:00am. Chairperson Poliakon said it's a very rewarding experience. Commission Gorman added that it really is breathtaking.



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## 8. New Business

- a. New leadership: Casey Van Haren – Director and Deputy Director Robert Kieren  
Mrs. Van Haren said that in her 35 year career with library services, she never thought she would be head the Parks & Recreation Department. She has been with town for 8 years. When Stuart Mattson retired, she went through the interview process and became the director. I'm here to make this an amazing department. Parks & Recreation is doing some amazing things. Bobby will be the Deputy Director to assist Jason as well as Nick. Mr. Kieren said she summed everything up. We are excited to start working together. He was with Parks & Recreation for 8 years and is very excited for this opportunity.
- b. Scheduling Master Plan reviews with staff as needed – *J. Elmer, P&R*  
Mr. Elmer said that staff is using the Master Plan as a guide to create more activities for the community. Staff suggested providing water safety instruction and taking it into the schools. They are also looking into extending swim lessons into September offering two days a week instead of one. We are meeting in the next two weeks to move forward with the Master Plan.

Chairperson Poliakon said that aquatics used to be closed August 8<sup>th</sup>. This is a good opportunity and would be a good move to keep it open longer and perhaps open in early May if possible. The season could be open 6 months instead of 3 or 4. He said that with adult volleyball it's a race to get signed up as there are only 8 teams spots available. Perhaps there could be more teams added for the season and secure another facility as we are only in 1 facility per season. A lot a people are disappointed that they can't sign up.

- c. Chairperson Monthly Meeting – confirm – *J. Elmer, P&R Manager*  
Mr. Elmer confirmed with Chairperson Poliakon that they would meet the 1<sup>st</sup> Thursday of each month to review agenda items and discuss other topics. Chairperson Poliakon agreed to the meeting schedule as suggested.
- d. Run for the Hill of It – Request for volunteers/participants – *J. Elmer, P&R Manager*  
Mr. Elmer said that we're always looking for volunteers. If you would like to come out, we will have something for you to do. If you are interested in participating, signups are available online at pvaz.net. If you can volunteer please contact the Parks & Recreation office and let us know what timeframe you can work.

## 9. Unscheduled Public Appearances

None

## 10. Next Meeting

- a. Regular Meeting: Tuesday, October 13, 2020 at 6:30pm, Auditorium

## 11. Adjournment

With no further questions or comments, Chairperson Poliakon asked for a motion to adjourn the meeting.

**Commissioner Gummer made a motion to adjourn the meeting. Commissioner Moss seconded the motion.** Meeting adjourned at 7:00 p.m.



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Secretary, Scott Byrum

Respectively submitted by: Kathy Wise, Administrative Support II  
September 10, 2020