



The Town of Prescott Valley
Parks and Recreation Department
7501 E. Skoog Blvd.
Prescott Valley, AZ 86314
928.759.3090
Fax 928.759.5505

**Parks and Recreation Commission
Regular Meeting**

7401 E. Skoog Blvd, Auditorium
6:30 p.m., Tuesday, August 11, 2020

Minutes

1. Call to Order & Welcome – B. Witty, Director

Chairperson Poliakon called the meeting of the Parks & Recreation Commission to order at 6:30 p.m.

2. Roll Call

Parks & Recreation Member present: Chairperson Brett Poliakon, Vice-Chairperson Bill Pierce, Commissioner Scott Byrum, Commissioner Kay Gorman, and Commissioner Buzz Gummer. Members absent: None. Staff Present: Brian Witty, Parks & Recreation Director, Jason Elmer, Parks Manager, and Kathy Wise, Administrative Support II. Guest: Reg Destree with Destree Development and Pamela Romero, guest.

3. Approval of Agenda

Chairperson Poliakon asked if there were any changes to the agenda. It was requested to move item 9a. Community Center Park, Cell Tower Application Recommendation up to 5b. Hearing none he asked for a motion to approve the agenda as presented.

Vice-Chairperson Pierce made a motion to approve the August 11, 2020 agenda as amended. Commissioner Gummer seconded the motion. Motion carried unanimously by those members present.

4. Approval of Minutes:

Chairperson Poliakon asked if there were any changes to the minutes for the June 9, 2020 regular commission meeting. Hearing none he asked for a motion to approve the minutes as presented.

Commissioner Gummer made a motion to approve the June 9, 2020 Commission Meeting Minutes as presented. Commissioner Byrum seconded the motion. Motion carried unanimously by those members present.

5. Announcements/Presentations – Commission, Public and Staff

(If discussion by the Commission is necessary, that item will be moved to another place on the agenda and considered separately.)

a. Programs, Classes and Special Events

- Chito Ryu Karate – September Session, Mondays at 6:30pm – 7:45pm, \$25 for entire session. Ages 5+ and up.
- Aquatics Post Season Schedule – Monday, Wednesday & Friday, August 3-September 25. Lap Swim 7-8am, no registration required, maximum capacity – 12 people; Aqua Aerobics – 8:15 – 9:15am, maximum capacity – 35; Monday – Friday, August 17 – October 30, BMHS Swim Team Practice, 2:30m – 5:30pm, Swim Meets, 9/3, 9/10 & 10/1.
- Bands & Bags: Summer Cornhole Tournaments with live music.
 - August 22nd social tournament, \$20 per team, 4:30pm – 8:00pm, Live music from Electric Swamp Poetics from 7:00pm – 9:00pm



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- August 29th social tournament, \$20 per team, 4:30pm – 8pm, Live music from Hit Squad from 7pm – 9pm
 - September 19th competitive tournament, \$50 per team, 3:00pm – 8:00pm, Live music from Atomic Surf from 7pm – 9pm.
 - Call to Artists – The Prescott Valley Fine Art Showcase 2020: Building Community. Please call Bella Chewing at 928-759-3127 or email ichewning@pvaz.net for more information.
 - 2020 Run for the Hill of It – September 26th Glassford Hill Summit Trail, 6000 E. Antelope Lane, Prescott Valley, AZ 86314. 4.6 mile fun run; 943 foot ascent. Registration is open now through September 25th – Adult (16 & over) \$20; Child (15 & under) \$15. Day of the Fun Run, Adult, \$25; Child, \$20.
- b. Community Center Park, Cell Tower Application Recommendation, **Action Requested** – *B. Witty, Director and Reg Destree, Destree Development*

Mr. Destree greeted the commission and proceeded with giving an update on the proposed cell tower at Community Center Park. He said that this site is meant to cover that area and help off-load from the tower in Mountain Valley Park. We would like for it to be rusticated that was feedback from the neighborhood meeting. We sent out notices to 168 people and about 20 showed up. We had a couple of people in support and another saying it would be an eyesore. He explained why they picked this site instead of a tree or different type of enclosure. Commissioner Gorman asked what rusticated means. He replied that it's a finish that is reddish brown and protects the metal and is low reflective. It doesn't fade like paint. It was asked if the tower will be 4G or 5G. Mr. Destree replied that it will be 4G and noted that at this time 5G would require a different type of antenna and would only cover a small area. This not further discussion, Chairperson Poliakon asked for a motion.

Commissioner Gummer made a motion to approve the cell tower application for Community Center Park. Commissioner Byrum seconded the motion. Motion carried unanimously by those members present.

6. Department Update – For Review and Possible Action

- a. Director's Report, June 2020 – *B. Witty, Director*

Director's Report to the Parks and Recreation and Arts and Culture Commission – June 2020

ADMINISTRATION:

Accomplishments and Highlights for the Month:

- Spoke with representatives of CXT in review of Santa Fe Station restroom billing and site repairs due to delivery team errors
- Conducted weekly department leadership team meeting with Jason Elmer, Parks and Recreation Manager; Nick Groblewski, Parks Supervisor, Hope Hooper, Recreation Supervisor; and Karen Smith, Asst. Town Manager
- Spoke with Chief Roser and Norm Davis, Public Works Director, in review of Drive In Movie Night logistical elements
- Created COVID-19 outreach policy letter to athletic groups with guidance from executive management
- Worked to reschedule Rhythm and Blues event in partnership with the Chamber of Commerce PV Days celebration weekend
- Assisted staff in the site preparation for Drive In movies event



- Interviewed and hired Ms. Shelley Whitaker for the position of Athletics Coordinator
- Met with P&R Commission Chairperson in review of monthly agenda development
- Completed monthly department reports
- Met with Marnie Uhl, Executive Director for Chamber of Commerce
- Spoke with Mr. Curt Thon, Granville resident, seeking more information related to the future Aqua Fria Park site and the departments master plan
- Welcomed newest volunteer to the department Ms. Eva Gamesertfelder
- Attended online APRA Director forum
- Met with Community Center Park cell tower applicant in review of commission meeting and neighborhood meeting requirements
- Attended weekly Department Head meeting with Town Manager
- Attended Town Council meeting with Amanda Creel, PAAR Director, to receive NAR Grant reimbursement celebration
- Spoke with representatives of T-Mobile cell tower in Mtn Valley Park about potential system upgrades at site
- Addressed citizen concerns at Stoneridge Park
- Met with Jeremy Martin, PVPD, in review of annual 4th of July event preparations
- Assisted office staff with front counter shift due to medical absence
- Coordinated Wander Way Park improvement opportunities with neighborhood volunteers and staff
- Coordinated use of town facilities to support graduation request with IGA partner AAEC High School
- Met with Commissioners Brinkman and Fahlman in review of their service and pending resignations from the P&R Commission
- Aided staff in the preparation of Movie Under the Stars event
- Met with A&C Commission Chairperson in review of monthly agenda development
- Received approvals for AZGFD Heritage Grant application for fisheries improvements
- Reached out to commissioner in review of correspondence and attendance issues
- Convened town's departmental annual 4th of July committee for review and develop of plans to address COVID-19 directives
- Assisted parks staff with planning for Hot Shot Display creation
- Celebrated Kathy Wise 20th anniversary in employment with the Town
- Assisted Chamber of Commerce in elements needed for PV Days celebration event
- Met with Marisa Gilardoni, Aquatics Coordinator, and Chief Roser, PVPD, in review of patron issue and officer response
- Approved department payroll requests
- Attended Park and Recreation Commission's scheduled meeting
- Met with Councilwoman Hunt and Nick Groblewski, Parks Supervisor, in review of possible community volunteer effort at Urban Lakes
- Attended Arts and Culture Commission's work study meeting
- Completed Healing Field flag pick up in support of annual Hot Shot memorial display
- Secured P&R Department master plan approvals from Council
- Meet with staff in review of A&C Commission meeting elements
- Spoke with Ryan Judy and Mary Mallory in review of Jerry Germain Memorial Horseshoe Tournament
- Worked with Hope Hooper, Recreation Supervisor, and recreation staff in review of press releases and social media outreach
- Met with Neil Wadsworth, Utilities Director, in review of tank construction on Summit Trail and in related impacts to the annual Run for the Hill of It event in the fall
- Met with Mike Svetz, PROS Consulting, in review of department Master Plan presentations with Council



- Assisted Aquatics Division with alternative pay rates for seasonal staff
- Spoke with concerned citizens regarding 4th of July event during the COVID-19 pandemics and related protocols
- Responded to Ms. Walker concerning pool temperatures due to pool heater failures and our efforts to rectify the issue
- Spoke with Mr. Taber concerning parking lot improvements at both Antelope and Viewpoint Parks and related closures
- Submitted department monthly report for distribution

ARTS AND CULTURE:

Accomplishments/Highlights/Improvements for the Month:

- Ran three successful Movies Under the Stars events on June 12th, 19th, and 26th showing Frozen 2, The Mighty Ducks, and The Lion King.
- Hosted a Drive in Movie of A League of Their Own at the Findlay Toyota Center parking lot on June 5th
- Planned and executed a second showing of A League of Their Own at the Findlay Toyota Center parking lot on June 6th
- Wrote and submitted a grant for the Art at the Center Expansion to the AZ Humanities Project Grants
- Corresponded with the National Endowment for the Humanities regarding an intent to apply for a grant for the Community Monument Project
- Installed a new Public Art Display in the Library from artist Elisa Milan
- Facilitated a meeting of the Art at the Center Committee for the Arts and Culture Commission and updated them on the Art at the Center Expansion and grant progress
- Corresponded with the PV Art Guild to plan their member's show for September
- Contacted bands and choirs for the Patriot Week concerts per Heidi Foster
- Worked with a Library patron to facilitate a potential artwork donation on behalf of the Arts and Culture Commission
- Planned and attended a studio visit of artist Gene Galazan with Arts and Culture Commissioners to solidify his sculpture donation
- Finalized all Prescott Valley Fine Art Showcase materials including application packet, call to artists, and marketing materials.
- Created a Rec 1 listing for the Prescott Valley Fine Art Showcase for application fees
- Attended and acted as scribe for the Arts and Culture Commission Regular Meeting
- Worked with our volunteer Keith on cleaning and polishing multiple Art at the Center sculptures

AQUATICS:

Accomplishments/Highlights/Improvements for the Month:

- Successful Opening Season with new guidelines and capacity
- Abiding by COVID-19 limitations and guidelines
- Lifeguard training completed for second round of hires
- Open on full operating schedule which includes: Aqua Aerobics AM & PM, Therapy Swim, Lap Swim, Swim Lessons, Private Swim Lessons and Open Swim
- Conducted joint in service with Fire Department as well as Police Department
- Successful facility opening with new guidelines and capacity
- Abiding by COVID-19 limitations and guidelines
- Lifeguard training completed for second round of hires



- Open on full operating schedule which includes: Aqua Aerobics AM & PM, Therapy Swim, Lap Swim, Swim Lessons, Private Swim Lessons and Open Swim
- Significant challenges with the pool heater and splash pad

ATHLETICS:

Accomplishments/Highlights/Improvements for the Month:

- Started training Shelley on various aspects of this position
 - Learning REC1
 - Reviewed field allocation process
 - Started introducing to groups/individuals
 - Field/park tours started
- Posted the Fall Softball listing on REC1 and advertised on social media, email blast on REC1, and on the radio twice (Chamber & Mayor shows)

COMMUNITY EDUCATION/OUTDOOR RECREATION:

Accomplishments/Highlights/Improvements for the Month:

- We were able to resume classes again this month. Basic Dog Obedience, Shing Yi & Ba Gua, Ballet & Tap, Guitar Lessons, Chito Ryu Karate, and Total Body Tuesday started immediately. Our remaining classes will either resume starting in July when we can move classes inside or until all social distance measures are lifted.
- Chito Ryu Karate was originally planned to start in the month of May, but we had to extend the starting time to June. His original class time filled up almost immediately and when we added a second class time to accommodate for the interest that class time filled up completely as well. We're excited to see a class take off so successfully right away and can't wait to see the overall grow.
- We welcomed three new lifeguards to our Mountain Valley Splash team. Lifeguard training was held from June 15th – 20th. All three candidates passed their Lifeguarding test and we look forward to bringing them on board the team.
- Total Body Tuesday is a new class that started this month. The class is focused on low-impact aerobics to get the body and heart moving. There's been a lot of interest and attendance only continues to grow each week.
- The Prescott Valley Walking Club officially kicked off this month with its first walk at Mountain Valley Park. The group meets every Friday morning for an hour long walk. It's a great opportunity to meet fellow community members and get outside. This month's walks included Mountain Valley Park, the Civic Center Campus, and Fain Park.
- The fourth LEAD class was held this month. Next month will be the final LEAD class for the year.
- I have been working on an article to highlight the Glassford Summit Trail and the history and background of Glassford Hill itself. This article will be published in Signals to promote the use of the trail.
- Met with Pamela Romero who is interested in becoming an instructor with Parks and Recreation. She is looking forward to teaching with us and can't wait to start. Pamela will be teaching an aerobics/dance class with choreographed routines, body weight exercises, and core work all mixed in. She is also thinking about starting a Pilates class in the fall.
- Fiona Bigbee was referred by a student to be a substitute piano instructor while Miranda Bailey is out for maternity leave. We are working with Fiona to have her start teaching piano lessons in August.
- Both HUSD and Canyon View have said that their facilities are unavailable for the month of June (Canyon View unavailable until the start of the school year).



- Because of social distancing guides the number of students per space has been drastically reduced, but the majority of the instructors have been very flexible and are moving their classes outside to accommodate for social distancing.
- The students and instructor from Chito Ryo Karate spent a day cleaning and picking up trash outside of the Boys & Girls Club where they practice. The group plans to spend at least one day a month cleaning up around the community and volunteering for future events.

PARKS:

Accomplishments/Highlights/Improvements for the Month:

- Polish all stainless steel in our restrooms at various parks
- Replenish janitorial supplies
- Clean all shop areas
- Clean up storage rooms at various park
- Broom/blow off sidewalks at various parks
- Remove trash/debris from Urban Forest Lakes
- gopher control at Antelope, CASA, Civic, Bob Edwards, Sunflower
- Blow off sidewalks/parking lots at Mtn. Valley
- Mark corners on soccer fields at Bob Edwards, Viewpoint, Pronghorn, Amp, Antelope
- Trim bushes at Viewpoint Park
- Drag fields at Antelope, Pronghorn, Quailwood, Sunflower and George Andersen
- Spray weeds at MVP
- Spray weeds at Santa Fe Station
- Spray weeds at George Andersen
- Spray weeds at Boys and Girls Club
- Mow all turf areas
- Weed mow Urban Forest
- Weed mow MVP
- Weed mow Sunflower
- Weed mow George Andersen
- Replace sprinkler head on the slopes
- Disinfect playground equipment at all parks
- Sharpen mower blades
- Replace mower blades
- Replace deck motor on Jacobsen AR-522 mower
- Replace 2 Sprinkler heads at Tonto South
- Cover up graffiti at MVP- Amp RR
- Spread and rake DG in various locations at MVP
- Spread and Rake DG at Viewpoint
- Spread and rake DG at Antelope Park
- Fill in low areas at Amp with topsoil
- Trim trees at Bob Edwards
- Dig up, locate, repair drip line leaks at Santa Fe Station
- Line trim at Granville
- Drag and chalk fields at 4-plex and Amp for softball tournament
- Paint foul lines at Amp and 4-plex
- Repair 1" hose for 4-plex ballfields
- Blow off sidewalks and parking lots at Old Town
- Remove weeds from Sunflower
- Dig up and repair broken lateral line at MVP



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- Dig up and repair main line leak at MVP
- Replace 40 spray nozzles at Village Square
- Re program the irrigation controller at Village Square
- Spot water Amp soccer field
- Adjust battery clocks at 4-plex
- Work on heater at pool
- Repair leak on salt cells at Pool
- Replace broken head at Civic
- Replace broken head at 4-plex
- Replace 3 heads at Pronghorn
- Replace 1.5" Irrigation valve at Pronghorn
- Repair drip line leak at Quailwood
- Replace battery on Toro Sandpro
- Work on quads and gators for 4th of July
- Add acid to the splash pad
- Form and pour concrete at MVP ramada
- Strip forms and clean up spoils at MVP ramada
- Remove old concrete at MVP ramada
- Replace sports light bulbs at 4-plex and Amp
- Set up protest area at event center
- Layout hotshot flag placement at civic
- Install railroad ties for DG/Grass border at MVP ramada
- Pull wire for ramada at Santa Fe
- Build new base pins for Amp
- Install new 60' base pins at Amp
- Load and haul off grass clippings at MVP
- Remove debris/leaves from parking lot and curb edges at MVP
- Write bid document for Santa Fe Station
- Pull weeds from playground area at Tonto South
- Pull weeds in swing area at Tonto North
- Replace 20Amp breaker at Wander Way

SPECIAL EVENTS:

Current Services/Accomplishments for the Month:

- Preparing for movies: Isabella, Jason and Nick tested the movie equipment at the Amphitheater to make sure everything would go smoothly for a new location.
- Preparing for 4th of July:
 - Created contracts for vendors, shared with them and received refundable deposits and signed contracts back
 - Created maps for the event, laid out beer garden designated area, considered ways to allow more room at food trucks so people aren't as crowded at the event.
 - Once we found out the event wasn't going to happen, we sent cancelation notification via email right away (6/29), made phone calls to everyone the next day to maintain good relationships and make sure they received the notification, canceled on website and social media
- Adjusted schedule for band, stage, and sound for Rhythm & Brews; event absorbed into PV Days reschedule for July 24/25 – then canceled everything on June 29th, hoping to reschedule for October but may look different
- COVID made planning difficult for special events. Isabella had a great idea to move the Movies Under the Stars to the amphitheater to allow people more room to distance and stay



safe. The sound system there was excellent, we did not get larger crowds but people, for the most part, kept away from others not in their group/family.

- Additional drive-in movies did not see the same level of attendance as the first one, likely due to the 8pm curfew the governor put into place for the week these events were held (6/5 & 6/6).
- Due to COVID increases, the Governor announced on the 29th that stricter policies would go into effect which forced us to cancel all activities for the 4th of July event. Fireworks not canceled. The Rhythm & Brews/PV Days event was canceled for the same reason.

Special Event Applications in process in June 2020:

Event	Date	Internal/External	Location	Attendance
Resh Wedding Reception	9/6/20	Internal	Fain Park	
PVPD ToPV National Night Out	8/4/20	Internal	CC Grounds	100+
Latino Community Outreach	10/3/20	External	CC Campus	
ADOA Benefits Fair	10/28/20	External	Crystal Rm.	200

Special Events held on Town property in June 2020:

Event	Date	Internal/External	Location	Attendance
Elks Lodge 330 Flag Day Event	6/12/20	Internal	Civic Center Greenspace	50+
Woofstock	6/13/20	External	CC Grounds	200+
Travis Patterson Memorial	6/14/20	Internal	Pavilion	

Director Witty highlighted items from his report and asked if the commission had any questions. There were no questions.

- b. Chairperson Report: *B. Poliakon, Chairperson*
 Living in community for a period of time now and had come to enjoy the amenities that it has to provide. This year has been a challenging year for the Parks & Rec department but they have circumed numerous odds and make achievable goals creating recreational activities as well as recreational swim. His family had enjoyed these activities and he wants to thank the Parks & Recreation department as a whole and the Town of Prescott Valley for putting together a package for our community that we can be proud of as a commission.

7. Tree Advisory Board Business: Arbor Day 2020 Review –B. Poliakon, Chairperson

- a. Chairperson Poliakon said that there isn't much to report. Board member Buzz Gummer said everything has been submitted but due to Covid-19 has slowed the process. Factors are in place for the renewal process. Nick and Jason are working on a tree planting at Santa Fe Station Park. We have a degree of flexibility by the board. Nick



Groblewski, Parks Supervisor, reported that he has completed all our community challenge grant elements for reimbursement. We are very excited about having that fulfilled and done on schedule. Kuddos to him and his team.

8. Old Business

- a. NJCAA Men's Soccer National Tournament, Update - *J. Elmer, P&R Manager*
Mr. Elmer said that this tournament was going to be held in Prescott Valley but due to Covid-19 they cancelled their season. We don't know at this time what that will do for us in the future. At this time, it has not been discussed when the tournament will come back us.
- b. Santa Fe Station Park Construction, Update - *J. Elmer, P&R Manager*
Purchase Orders have been placed for rip rap (large rock) for runoff areas has been purchased and will be delivered sometime in the next week. We will be placing several tons of rip rap on the hillsides to mitigate the runoff into the service road that we have currently built for the Utilities Department. We will continue moving forward with some other rock, some other landscaping materials that will be completed by the Parks Division to perform the work as we were not successful in contracting out the work in June as we had hoped.
- c. AZ Game and Fish Dept, Heritage Grant Award - *J. Elmer, P&R Manager*
Mr. Elmer reported that we were approved and awarded the grant for our aeration systems and fishing program. At the Yavapai Lakes we are looking at doing an install of pipe to activate the water fall from the upper lake to the lower lake to create aeration and water movement. We are going to get to this as quickly as we can within the next year as we have a lot on our plates these days with projects and tournaments. Fain Park will also be getting attention. As part of the Heritage Grant the pump for the waterfall will be replaced. These are huge elements for the fishing program. If the oxygen isn't increased the fish won't survive. Commissioner Gorman asked if you can take the fish home and eat it or throw the fish back into the lake. Mr. Elmer replied, yes you can eat them. Some of the fish are bred in Arkansas (catfish) and other species in small hatcheries. Commissioner Gummer asked if we can use volunteers for the work. Mr. Elmer replied that we can always use volunteers but right now we're using large equipment however we can use volunteers for the small rock work.

9. New Business

- b. Raymond A. Jenkins Bequest, **Action Requested** - *J. Elmer, P&R Manager and B. Witty, Director*
Raymond A. Jenkins made a bequest to the Town with \$500,000 directed to the Parks & Recreation Department to be used in two separate ways. Part will be decided by the Parks & Recreation Commission with the master plan used for consideration. What staff is asking of the commission to give that guidance. Jason will be charged with the management of this project. That project could be completed in this fiscal year by June and may be done sooner. Looking for commission feedback and direction or recommendation for council.

Commissioner Gummer said at the Executive meeting, the given money is in part for a proposed splash pad at Bob Edwards Park. In the master plan there is a need for aquatics. The locations are the Civic Center, Bob Edwards Park and Antelope Park are locations selected for the splash pad. Bob Edwards is already a very popular park and people aren't going to go there for the Raymond A. Jenkins splash pad. He said that



Antelope Park is at the back half of the town and needs added amenities for the community. Put the splash pad at Antelope Park and name it after Mr. Jenkins. If the council wants to go with our master plan hiking, biking and walking; we could go after a trail and name the trail after Mr. Jenkins. Whatever the council decides we will have a very nice remembrance of the bequest. Chairperson Poliakon agreed that that area of the town needs more options. Continuing, Commissioner Gummer said if we have a splash pad in the park people are going to go there. Commissioner Gorman asked if there is something planned to be updated in the future. Director Witty said funding for the park will be the same regardless of the name. We haven't had money bequeathed before. There would be an increase to the operating budget for the water and maintenance. Mr. Elmer explained that Antelope Park has two main lines that are within where we would probably place the spray pad. Antelope could possibly cost less for infrastructure. There is more than enough room for using the field and a splash pad. Continuing, Mr. Elmer said we have a very large water line at Bob Edwards but we have a master valve that only puts water in it for irrigation. We would have to consider a new meter due to having to shut off the water line. There would be some infrastructure costs and we wouldn't get to have the best splash pad. He's not completely positive of all the infrastructure that would be needed at Antelope. Commissioner Gummer asked if there would be the same size splash pad at either location. Mr. Elmer said staff hasn't put a price with the size yet. In his opinion it would fit in both locations.

Vice-Chairperson Pierce said he likes the Antelope Park option and likes the trail idea because there would be less cost of maintenance to the trail. Director Witty said the only conversation item would be property we do own and don't own. Consider the development costs for the type of path whether its natural or asphalt. Brian agreed we already own the property at the suggested locations. We also have to consider creating the bid packet and go through the bidding process and the commission select the bidder to go forward to council approval. Chairperson Gummer asked Director Witty if the council would agree to split the funds between two locations. There was general discussion about the splash pad at the Civic Center, splitting funds for a splash pad between two locations, splitting funds would reduce features; we do need more elements in the area near Antelope Park. Both park locations have similar amenities. Director Witty reminded the commission that there were processes to raise funds for pickleball courts for Antelope Park. Visibility at Antelope Park is good with the school across the street and the surrounding neighborhood. Not so much at Bob Edwards.

Other comments from the commission:

- o Buzz Gummer in in favor of a splash pad at Antelope Park.
- o Brett Poliakon said his 1st choice is a splash pad at Antelope Park; 2nd choice split between Antelope Park and Bob Edwards Park; 3rd choice a trail
- o Bill Pierce - 1st choice - Antelope Park; 2nd choice Bob Edwards Park; 3rd choice - trail option

Director Witty asked the commission for a motion on their recommendation to Town Council.

Commissioner Gummer made a motion to approve as a 1st choice a splash pad at Antelope Park; 2nd choice: a splash pad at Bob Edwards Park; 3rd choice: a new trail. Commissioner Byrum seconded the motion. Motion carried unanimously by those members present.



c. Annual Park Tour Scheduled Development – *Commissioner Gummer*

Commissioner Gummer said that each year the commission meets on a Saturday morning and select parks to review to see what is needed and what the future projects might be. We could select a couple of dates. We look at actions that need to be taken, or actions we want to take. We can do a survey and look at a couple of dates. We usually schedule the tour in September or October. Chairperson Poliakon added that we don't get the opportunity to get together and review park needs. He would rather do this sooner than later.

Director Witty added that the earlier motion to council on August 27th and suggested to schedule sooner rather than later. Chairperson Poliakon said the next meeting September 8th and would the 12th work for staff? Dates suggested were August 29th, September 5th or 12th. Director Witty said that either September 12th or 19th he would be available.

d. Work Study Meeting, **Action Requested** – *B. Witty, Director*

Director Witty asked the commissioners if a Work Study meeting could be scheduled for Tuesday, August 18th at 5:30pm. Topic of discussion would be the Parks & Recreation Master Plan.

Commissioner Gummer made a motion to approve the work study meeting for August 18, 2020 at 5:30 p.m. in conference room 330. Commissioner Gorman seconded the motion. Motion carried unanimously by those members present.

e. Fain Park Mining Exhibit – *J. Elmer, P&R Manager*

This item was not discussed.

10. Unscheduled Public Appearances

Pamela Romero-Giovanni greeted the commission and said she is reaching out to the commission to invite them to attend an event she is planning. It's called Unique PhysiQue Health & Fitness Rocks Celebration and will take place on October 10, 2020 at the Civic Center stage from 8:00am – 5:00pm. There will be activities from yoga to self-defense demonstrations. She hopes to have a police officer and their K-9 there to do a demonstration. There will also be a raffle and a dance off. From 11:30am to 3:30pm there will be a beer garden and food trucks available. She'll post details on her Facebook page. Director Witty said if she had any items and she would like to have staff engage to go through the special event process to let the office staff know. The purpose of the event is to get the community back together. If Covid-19 continues into September, they'll address masks. Director Witty said that town clerk will assist with the liquor permit.

11. Next Meeting

- a. Work Study Meeting: August 18, 2020 at 5:30pm, Conf. Rm. 330
- b. Regular Meeting: Tuesday, September 8, 2020 at 6:30pm, Auditorium

12. Adjournment



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With no further questions or comments, Chairperson Poliakon asked for a motion to adjourn the meeting.

Vice-Chairperson Pierce made a motion to adjourn the meeting. Commissioner Gummer seconded the motion. Meeting adjourned at 7:51 p.m.

Chairperson Buzz Gummer

Respectively submitted by: Kathy Wise, Administrative Support II
August 14, 2020

DRAFT