

TOWN OF PRESCOTT VALLEY, ARIZONA
Personnel Board Minutes
March 22, 2017

Agenda Item 1 – Call to Order

There being a quorum present, Fernando Gonzalez called the meeting to order at 3:00 p.m.

Agenda Item 2 – Roll Call

Members present: Citizen board members Ron Culver, John Duke, Darlene Packard; Exempt board member Ryan Judy and Non-Exempt board member Fernando Gonzalez. Also present, Human Resources Director Karen Smith as board secretary.

Agenda Item 3 – Reappointment

Ryan and Darlene have accepted to be reappointed. John declined and his term will end 04/25/17. Karen advised the board citizen member Allen Hall has resigned his position as an alternate. The Town Manager's office will advertise both John and Allen's vacated positions in search of replacements.

Agenda Item 4 – Selection of Chairperson

Fernando having declined reappointment as Chair called for nominations. Darlene was nominated and agreed to accept the nomination. A vote was taken with five affirming the appointment and none declined. Darlene will serve as Chair from 04/25/17 to 04/24/2018.

Agenda Item 5 – Personnel Updates

Karen distributed a handout (see Exhibit #1) and debriefed the board on the following items:

- a) Budget FY 17-18, HR Accomplishments and Objectives
 - HR's Administrative Support will be reclassified from part-time to full-time status effective 07/01/17
 - Objectives highlighted including expanding recruitment outreach, support of Volunteer Central application processing, enhancing wellness program incentives
- b) Worker Compensation E-MOD Report
 - Renewals declined for the first time in five years. Credit was given to the Town's new partnership with TriageNow.
- c) Wellness Strategic Plan
 - Fourth quarter 2016 report and 2017 calendar were reviewed
- d) Legislative Updates
 - Impacts and needed policy changes due to the passing of The Fair Wages and Healthy Families Act were discussed. Legal is preparing a draft of related policy changes for the board's comments anticipated in April 2017.

- Public Safety Personnel Retirement System (PPRS) pension reform will be implemented 07/01/2017 impacting Tier 2 employees and creating new retirement plan options for Tier 3 hires. HR and payroll are participating in ongoing PSPRS training opportunities to assist in a smooth roll out.

Agenda Item 6 – Adjournment

There being no additional agenda items, the meeting adjourned at 4:15 p.m.
Motion to adjourn was made by Darlene, seconded by Ryan.

Copies of this Agenda are available at the Office of the Town Clerk, 7501 E. Civic Circle.

Forms to request accommodations pursuant to Section 504/ADA guidelines are available from the ADA Coordinator, Ryan Judy, who can be reached at (928) 759-3104. Requests must be submitted four hours prior to the event for which accommodation is requested.