



Arts & Culture Commission
REGULAR MEETING
7401 E. Skoog Blvd., Auditorium
5:30 p.m., Wednesday, March 20, 2019

MINUTES

1. Call to Order and Welcome –

Chairperson Sinclair called the meeting of the Arts and Culture Commission to order at 5:30 p.m.

2. Roll Call

Members present: Chairperson Andy Sinclair, Vice-Chairperson Lindsay Quisenberry, Commissioner Robert Wertz, Commissioner Nancy Smith and Commissioner Franki Gibson. Members absent: None. Staff present: Jason Elmer, Parks & Recreation Manager, Hope Hooper, Arts & Culture Coordinator and Kathy Wise, Administrative Supervisor.

3. Approval of Agenda

Chairperson Sinclair asked if there were any changes to the agenda. Hearing none he asked for a motion to approve the minutes as presented.

Vice-Chairperson Quisenberry made a motion to approve the agenda of the March 20, 2019 meeting as presented. Commissioner Gibson seconded the motion. Motion carried unanimously by those members present.

4. Approval of Minutes

Chairperson Sinclair asked if there were any changes to the February 13, 2019 Work Study meeting minutes. Hearing none he asked for a motion to approve the minutes as presented.

Commissioner Smith made a motion to approve the February 13, 2019 Work Study meeting minutes as presented. Vice-Chairperson Quisenberry seconded the motion. Motion carried unanimously by those members present.

Chairperson Sinclair asked if there were any changes to the February 20, 2019 Regular meeting minutes. Hearing none he asked for a motion to approve the minutes as presented.

Commissioner Smith made a motion to approve the February 20, 2019 Regular meeting minutes as presented. Vice-Chairperson Quisenberry seconded the motion. Motion carried unanimously by those members present.

5. Announcements/Presentations: Commission, Public and Staff

(If discussion by the Commission is necessary, that item will be moved to another place on the agenda and considered separately.)

- a. Guest Artist – Boys and Girls Club Members and Staff, Cooperative Gymnasium Art Project
Mrs. Hooper said that we are going to have some guest artists from the Boys & Girls Club that have been working on a co-operative art project for the new gymnasium being built at that facility. Mrs. Hooper said that some of the children have not yet arrived so Commissioner Wertz would like to take the floor perhaps we can get the children in a little bit later under public comments. Commissioner Wertz said this is a project sponsored by the Arts and Culture Commission in conjunction with the Boys & Girls Club here in Prescott



Valley. This was intended to continue the relationship that was first established with the graffiti abatement project that resulted in a mural art project at the underpass at Robert Road. In speaking with Director Witty he learned about this opportunity associated with the new annex that's currently under construction sponsored in part by the Phoenix Suns. It sparked the idea to propose doing a project that would involve the members of the club that relates to previous projects he has done with court appointed youth. This resulted in the development of a creative mentorship project that he thought would be a compliment to the programming of the Boys & Girls Club. We had a team of 15 participants ranging in age from 7 to 14 years of age that were designated into 5 teams of 4. That way everyone would have enough space to work on the project under his guidance. This was truly a collaborative project in that the glass pieces that are featured on the surface of the sculpture named "Solaris" which is Latin for "of or by the sun", were selected by them. He guided them through the process of how to securely fasten the glass pieces with silicone. It is a very durable, structurally sound piece. The image you see here is the final product. They did the majority of the work. Commissioner Wertz said that they have 3 participants in the audience including Char one of the administrators with the Boys & Girls Club of Prescott Valley. He invited them to the podium to share some thoughts about their experiences. Char said that this has been an amazing experience for the Boys & Girls Club of Prescott Valley. They had an amazing and unique experience creating art. What she loves about bringing art into these types of communities is that kids may not ever be exposed to the artistic process like working with glass or other materials. One of the most amazing things to me is learning about collaboration. One of the students said that she learned how to listen and take suggestions. Other comments from the children were they though the project was amazing and got to work with the glass; Mr. Robert told me to put summer colors with dark colors because if you put summer colors next to summer colors it doesn't look good; my experience was what we created with little glass pieces that it would look like our personalities. When you put it all together it looks like a beautiful piece of art. Another student said what he liked best was that when everyone listened to each other. Commissioner Wertz thanked the team for coming to the meeting and said he looks forward to collaborating with them in the future. Mrs. Hooper also thanked them for attending and looks forward to seeing them again at the opening of the gym.

b. Programs and Classes

Basic Dog Obedience – Learn how to teach your furry best friend the basics including sit, stay, come and heel! Behavior issues such as barking, biting, jumping and house breaking are also addressed in the class. All classes are conducted by Legacy Dog Obedience. The class starts Wednesday, March 27th and meets once a week for 6 weeks from 7pm – 8pm. Cost: \$150.00.

Be a Better Basketball Player – Have fun and learn the fundamental of basketball with Coach Roy Jenkins. All basketball camps are taught with "fun with a purpose". Next session starts Tuesday, April 9th for age groups 8-12 and 13-17. To register for the class or for more information contact the Parks & Recreation office at 928-759-3090.

Making socks – Intermediate Level Knitting Workshop: Join instructor Lourna Crooks for a 3 session workshop to learn how to knit your own socks. Students should know basic knitting skills including how to use a circular needle. Each session students will be learning how to make one section of a sock and by the end of the last session your sock will be complete. You will be able to make another one to match. Cost: \$40 for ages 13 and up; Mondays, 11am – 1:30pm; room 330.



6. Division/Department Update:

a. Director's Report, February, 2019 – *B. Witty, Director*

ADMINISTRATION:

- Spoke with Cole Young, Assistant Superintendent at HUSD, in review of facility use during adult volleyball season and upcoming park needs by district
- Met with park staff in review of division operations and planning
- Approved department payroll requests
- Conducted Athletic Coordinator telephone preliminary interviews with Jason Elmer, Parks and Recreation Manager; Hope Hooper, Arts and Culture Coordinator; and Jamie Buckman, Human Resources Manager
- Met with Hope Hooper, Arts and Culture Coordinator, in review of division operations
- Met with administrative office staff in review of operations and planning
- Attended Boys and Girls Club expansion construction progress meeting
- Attended weekly Department Head meeting with Town Manager
- Attended the Town Council Budget Retreat
- Conducted Athletic Coordinator interviews with Jason Elmer, Parks and Recreation Manager; Hope Hooper, Arts and Culture Coordinator; and Jamie Buckman, Human Resources Manager
- Met with Chad Cook, Owner of Hero Party Rentals; Jason Elmer, P&R Manager; and Nick Groblewski, Parks Supervisor, in review of park inflatable services and upcoming special events.
- Attended the non-mandatory pre-submittal conference for the Parks and Recreation Department's Master Plan request for proposals
- Attended Wellness Committee employee seminar
- Met with staff in the review of landscape plans, materials and timelines for the B&G Club expansion project
- Met with members of the Friends group and Sandy Griffis from the Yavapai County Contractors Association in review of possible partnerships for future ramada at American Legion Park
- Met with Franki Gibson, Arts and Culture Commission, and Hope Hooper, Arts and Culture Coordinator, in review of programming planning and schedule for Movies Under the Stars
- Spoke with various professional community members in review of inclusive playground design
- Met with members of the Dewey Classic Cruisers in finalization of the Father's Day weekend car show and special event planning
- Completed letter of request to APS for Arbor Day 2019 support and participation on Tree Advisory Board
- Met with recreation staff in review of divisional operations and planning
- Approved numerous department direct pay and accounts payable requests
- Met with Nick Groblewski, Parks Supervisor, and Rose a volunteer in review of the Adopt-A-Park program coordinator
- Attended the Town Manager's annual budget kick-off meeting
- Met with Jason Elmer, Manager, in review of department operations
- Spoke with representatives from the General Acrylics in the consideration of pickleball court development at Granville Unit #6 Park
- Met with Heidi Foster, Communications Relations Coordinator, in review of department marketing
- Met with Buzz Gummer, Parks & Recreation Commission Chairperson in review of monthly agenda development
- Accepted Mtn. Valley Park scoreboards and public address system
- Met with Karen Smith, Assistant Town Manager, and Heidi Foster, Communications Coordinator, in review of department social media needs
- Met with the PV Youth Football and Cheer Association past and newly elected president



- Met with the member of the PV Pickleball Association and coordination with the Friends of PV Parks and Recreation Foundation
- Attended the Arts and Culture Commission's committee and work study meetings
- Met with Karen Smith, Assistant Town Manager, department updates
- Met with Lamont Dupree in review of Granite Mountain Silverbacks and youth conditioning program
- Met with Andy Sinclair, Arts & Culture Commission Chairperson in review of monthly agenda development
- Met with Darlene Packard in review of the Historical Society's participant at the Gold Fever Day event and necessary support measures
- Met with Kathy Wise, Administrative Supervisor, in review of budget preparation measures for submittal of FY19/20 requests
- Attended Parks & Recreation Commission meeting
- Attended PV Days meeting with Chamber of Commerce
- Met with staff in review of Granville Unit #6 restroom plan submittals with assistance of Community Development Department and Karen Smith Assistant Town Manager
- Attended the Arts & Culture Commission's meeting
- Met with Kia from the Fain Chapel in review of possible wedding conflicts during the Gold Fever Day event
- Completed IT and Capital Equipment/Project budget requests for FY19/20
- Completed annual performance evaluation and submitted to Assistant Town Manager for review
- Completed department monthly reports
- Completed numerous public service announcements for department services

ARTS AND CULTURE:

Current Services/Accomplishments for the Month:

- Coordinated Youth Art Month operations with the acceptance of school applications, created maps to ensure all teachers had a space to display, communicated with teachers, purchased supplies for new display at the Library, met teachers to show them space and rehung artwork that had fallen
- Assisted fellow coordinators for Daddy Daughter Date Night including contacting the caterer and DJ to notify of reschedule due to the snow event, answered questions and provided general information about how the event had run in the past
- Instructors assistance:
 - Met with Lournna to discuss her class schedule through August and set up a new display at the Civic Center to promote her classes.
 - Assisted new instructors, Tom Blank and Dani Fisher, as they started their first classes.
 - Regular help for instructors including moving the piano, getting payments out in a timely fashion, getting tax information out
- Attended and prepared for Arts and Culture Commission Committee meetings, Work Study meeting, and Regular Meeting.
- Switched out art at the Library for the Public Art Exhibit – Cathy and Jeff Severson removed their art and Tom Blank put in new art at the beginning of February and Tom left to make room for the high school artwork at the end of the month.
- Met with the Historical Society and Kia for the Chapel at Fain Park to discuss their roles in the Gold Fever Day event in April
- Updated instructor flyers, created flyers for new classes, created and dispersed flyers for upcoming events
- Met with a potential volunteer, London Berghaus, to discuss volunteer opportunities
- Prepared budget materials for FY19/20 for Arts and Culture and assisted with Special Events
- Updated materials for Gold Fever Day and sent to Heidi Foster for distribution.



- Prepared for Family Arts Festival/EGGstravaganza: flyer created, prize eggs purchased, developed ideas for new engagement opportunities (photo op), organization of school groups and performances, scheduled Prescott Pro Sound
- Picked up materials for the Boys and Girls Club sculpture with Commissioner Wertz
- Accepted, reviewed and passed to Commissioners incoming applications for the Public Art Exhibit and the Theater on the Green summer concert series
- Created a flyer and application for submitting to the car show for the June 15th car show/concert event
- The snow storm was a bit of a challenge for some of our instructors. Ms. Sue will be holding rescheduled classes for her Thursday classes from February 21st, Tom Blank adjusted his schedule and has already made up for that time with his students, and Kehau Chrisman did not hold Hula Classes in February because of the storm
- Gold Fever Day meeting scheduled with PD to discuss Badges and Bobbers element and overall event
- Accepted and processed applications for the Art at the Center sculpture program
- Requested, received, and reviewed maintenance information for the Sky Discs sculptures by artist Gary Slater as part of the overall maintenance program for sculptures

AQUATICS:

Accomplishments/Highlights/Improvements for the Month:

- Office HVAC had a motor fail; the motor and pressure switch was replaced
- The perimeter fence was extended & relocated for the south side family restroom project
- Parts received for pump switch out/preventative maintenance program in March
- Continue to install new privacy screen around pool

ATHLETICS:

Accomplishments/Highlights/Improvements for the Month:

- Implemented electronic player waivers for Softball in CivicRec system with all other sports to follow
- Spring Softball manager's meeting was held, 33 of 36 teams had a representative in attendance
- Completed meeting with veteran umpires and rules are updated
- Winter Volleyball season continues with 2 nights played at Canyon View and 1 night cancelled due to snow storm, rescheduled to double headers the following week
- Spring Volleyball registrations continues with only 1 spot remaining in COED A
- Spring Basketball registration is open
- Continuing to recruit additional officials
- Look into programming opportunities (new, old, and additional) once the new gym is open and the schedule of use is determined

COMMUNITY EDUCATION/OUTDOOR RECREATION:

Accomplishments/Highlights/Improvements for the Month:

- Our February Day Trip to the Desert Botanical Garden was a success. All spots were filled for the trip and because of the popularity we will be running the same trip in the beginning of March.
- The Basic Dog Obedience course has been steadily increasing and only had 1 spot left open for the February session. We are looking at moving it outside when the weather begins to warm up.
- Be a Better Basketball Player has started back up for the year and is being held at Canyon View Preparatory.
- Daddy Daughter Date Night was moved to March 1st due to the heavy snow and winter weather. All parents were called and informed of the change.
- Walter Burcham from RunPrescott has approached us with interest in starting a road race event in town. We will be meeting with him in March to discuss the opportunity.



- A new sound system for the activity room along with mirrors was approved for purchase. Installation should follow in the next coming months.

PARKS:

Accomplishments/Highlights/Improvements for the Month:

- Polish all stainless steel in our restrooms at various parks
- Replenish janitorial supplies
- Clean all shop areas
- Clean up storage rooms at various parks
- Broom/blow off sidewalks at various parks
- Remove trash/debris from Urban Forest Lakes
- gopher control at Antelope, CASA, Civic, Bob Edwards, Sunflower
- Cut weeds at Urban and MVP
- Blow off sidewalks/parking lots at Mtn. Valley
- Water tree at B&G Club
- Mark corners on soccer fields at Edwards and Pronghorn, Amp
- curbing
- Gather parts list and receive bids for irrigation at new Granville Park
- Plow snow w/ streets
- Snow/ice removal from all park sidewalks
- Work on capital projects/equipment budget items
- Paint playground curb at American Legion
- Install new base pins at MVP
- Oil change on ABI Force infield groomer
- Paint inside of RR at Tonto N, Tonto S, Urban Forest, Granville, Antelope
- Remove weeds from DG at American Legion
- Begin pool family RR project- remove toilet/urinal, extend rod iron fence, install new gate, pour new concrete pad
- Train 3 new seasonal employees
- Apply and spread 3 pallets of crumb rubber to Pavilion soccer field
- Remove snow/ice from sidewalks at Civic and library
- Continue 4-plex infield maintenance-remove lips, spread infield mix, level fields
- Install wiring and speakers for new sound system at 4plex
- Run new power for irrigation clock at Quailwood
- Fabricate new metal partition for men's RR at Quailwood
- Fabricate and install metal barrier for top of stairway at 4-plex
- Install partition for men's RR at Quailwood
- Spread warning track mix on warning tracks at 4-plex
- Haul infield mix and spread at Antelope Park
- Remove cottonwood tree at Viewpoint Park
- Remove leaves from Antelope Park
- Repair handrails on playground at Antelope Park
- Trim shrubs/trees at Granville Park
- Clean up weeds and leaves at urban forest
- Replace roller, bearings, bushings and deck frame on AR-522 mower
- Lay out/design new irrigation system for Barlow Massick's house
- Order material for Barlow Massick's house irrigation
- Order materials for Granville Park irrigation
- Gather quotes and PO's for B&G Club landscape rock
- Gather quotes and PO's for Granville top soil and sand
- Review pickle ball court design at Granville new park



- Repair 2" RP a Viewpoint
- Repair 2" RP at Civic Center
- Pressurize main lines at all parks for spring start up
- Repair snow plow blade and shoes
- Prepare truck 4216 for auction
- Set up new spray truck 4218
- Do oil changes on spray skid motors
- Shut down all water lines in preparation of snow/cold weather

SPECIAL EVENTS:

Accomplishments/Highlights/Improvements for the Month:

- The staff spent the month making preparations for upcoming events. Staff worked diligently to collect donations for the Daddy/Daughter dance. The event was postponed to the month of March because of a large snow storm. Staff also continued working on Gold Fever Day, and a Father's Day weekend event. Staff also worked with private parties to organize a possible marathon to be held within the Town limits later in the year.

Special Event Applications in process in February 2019:

Event	Date	Internal/External	Location	Attendance
Disc Golf event	3/9/19	Internal	Fain Park RL1	25
EGG/Family Arts Festival	4/13/19	Internal	CC Amp & grounds	1000+
Fisher – Anniversary Party	5/4/19	Internal	Crystal Room	75
AZ SonShine Run	6/2/19	External	Event Center	100
Car Show & Concert	6/15/19	External	CC Amp & Lakeshore	2000
Healing Fields Flag Display & Memorial service (9/11/19)	9/6-9/13/19	Internal	Civic Center Grounds	150+
Healing Fields Concert	9/7/19	Internal	Theater on the Green	100+
YRMC Employee Picnic	9/14/19	External	CC Amp & Grounds	500+
PV Marathon Run	9/2019	External	CC Amp & Grounds	200+

Special Events held on Town property in February 2019:

Event	Date	Internal/External	Location	Attendance
Brannock – B-Day Party w/inflatable – cancelled due to weather	2/16/19	Internal	Tonto South	25
Roughrider 100 Motocross Race	2/16-17/19	External	On private property except for crossing Eastridge Dr.	300+



Parks and Recreation Manager, Jason Elmer said that he didn't have anything to add to the Director's Report. There were no questions from the commission.

- b. Chairperson's Report: *Chairperson Sinclair*
No report.

7. Old Business

- a. Youth Arts Month (YAM) – *Vice-Chairperson Quisenberry*

- Artist Recognition

The annual Youth Arts Month reception was held at the Civic Center on Wednesday, March 6th. Various town staff attended including Council members Lora Lee Nye, Marty Grossman and Town Manager Larry Tarkowski. Paula Stewart led the Granville Orchestra musicians as they strolled through the reception. Cookies were made and served by the J-ted culinary students. We would like to congratulate our 1st place winners.

Pre-K to 2nd Grade – Bryce Davis, teacher Ms. Tanya

3rd & 4th Grade – Shannon Geleynse, teacher is Paffumani

5th & 6th Grade – Owen P., teacher Ms. Jackson

7th & 8th Grade – Trinity Wagner, teacher Mrs. Leon

9th to 12th Grade – Hailey Angel, teacher Mrs. Hyatt

We would also like to thank our judges from the Prescott Valley Art Guild, Mary Kay, Florence, Frank (K-8); Whitedove, Sid, Lee (high school). We would also like to thank Miss Teen Yavapai County Latina 2018, Arizema (Ari) Pireda.

Art teacher, Mrs. Hyatt introduced her student Hayley Angel and congratulated her on her 1st place win for her dragon sculpture. Hayley is a senior and an outstanding artist. She has been taking her artwork and entering it into several scholarship competitions.

Hayley said that she plans to go to Grand Canyon College to continue her education to become a pediatric plastic surgeon. Mrs. Hyatt added that the prize money that was awarded, Hayley and the other students picked out the art supplies.

- b. Family Arts Festival (FAF)/EGGstravaganza – *Commissioner Quisenberry*

- Participants and Schedule of Events

Mrs. Hooper announced that this will be the 16th year of the event. We have a full performance schedule beginning at 9:00am with a welcome with Mayor Palgutta.

9:20am – Liberty Traditional Choir

9:40am – Granville Orchestra

10:00am – Granville Choir

10:20am – Franklin Phonetic – Elementary Choir

10:40am – Franklin Phonetic – Honor Choir

11:00am – Franklin Phonetic – Jazz Band

11:20am – Ms. Sue – Beginner Ballet & Beginner Tap

11:40am – Ms. Sue – Intermediate Ballet & Intermediate Tap & Jazz

Booths for the schools: Franklin Phonetic, Glassford Hill Middle, Bradshaw Mountain Middle, Granville Elementary, and Mountain View Elementary.

Other groups participating:



Town of Prescott Valley
Parks and Recreation Department
7501 E. Skoog Blvd.
Prescott Valley, AZ 86314
928.759.3090
Fax 928.759.5505

PV Historical Society, PV Art Guild, Arts & Culture Commission, Parks & Recreation Commission, Friends of PV Parks & Rec, VFW (also volunteering), BMHS Cheerleaders (also volunteering), AZ Hometown Radio, Children's Party People (face painting) and DePalma's Team Martial Arts (sponsor).

Hero Party Rental will be here with their jumpies. \$10 wrist bands will be on sale for unlimited use during the event. The egg hunts will start at noon.

c. **Gold Fever Day/Badges & Bobbers – H. Hooper, Coordinator**

The day starts off with a free fishing clinic sponsored by the PV Police Department, CAFMA and AZ Game & Fish. There will be live music, re-enactors from Sharlot Hall, hiking with Tom Blank, games, vendors, and Hero Park Rentals. Please be aware that there will be shuttle service taking you to the park and back up to the parking area on 5th Street. Should have questions please call us at 928-759-3090. Commissioner Smith asked how much does it cost. Mrs. Hooper replied that the event is free. You can spend money at food trucks and other vendors. We have a gold panning group that will have equipment for sale and equipment you can use to learn how to pan. You get to keep what you find. Same with the fish, keep what you catch.

8. New Business

a. **ALL CALL for Artisans, Crafters and Food vendors – H. Hooper, Coordinator**

We are always seeking people for our events. If you are a crafter, artisan, musician etc. call us at 928-759-3090 or email us at parks @pvaz.net. Get to know us and we'll find events that you can get involved in.

Chairperson Sinclair announced that we are still looking for sculptures for Art at the Center program. If you are or know someone that would like to display their art at the Civic Center or if you would like to know what kind of sculptures would be appropriate come out and see what is on display.

9. Unscheduled Public Appearance

None.

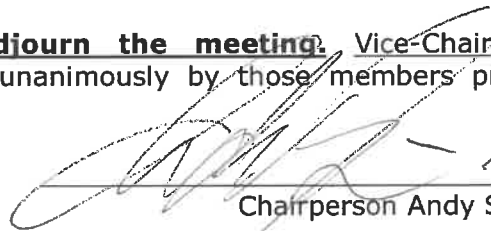
10. Next Meeting

- a. Work Study Meeting: Wednesday, April 10, 2019, 5:30pm, Conf. Rm 428
- b. Regular Meeting: Wednesday, April 17, 2019, 5:30pm, Auditorium

11. Adjournment

With no further discussion or comments, Chairperson Sinclair asked for motion to adjourn the meeting.

Commissioner Smith made a motion to adjourn the meeting. Vice-Chairperson Quisenberry seconded the motion. Motion carried unanimously by those members present. Meeting was adjourned at 6:01 p.m.



Chairperson Andy Sinclair

Respectfully submitted by: Kathy Wise, Administrative Supervisor
March 22, 2019