



Town of Prescott Valley  
Parks and Recreation Department  
7501 E. Skoog Blvd.  
Prescott Valley, AZ 86314  
928.759.3090  
Fax 928.759.5505

**Parks and Recreation Commission  
Regular Meeting**

7401 E. Skoog Blvd, Auditorium  
6:30 p.m., Tuesday, March 12, 2019

**Minutes**

**1. Call to Order & Welcome –**

Vice-Chairperson Poliakon called the meeting of the Parks & Recreation Commission to order at 6:30pm.

**2. Roll Call**

Members present: Vice-Chairperson Brett Poliakon, Commissioner Ron Brinkman; Commissioner Elaine Fahlman, and Commissioner Pat Fraher. Members absent: Chairperson Buzz Gummer and Commissioner Kevin Trovini. Staff Present: Brian Witty, Parks & Recreation Director; and Kathy Wise, Administrative Supervisor.

**3. Approval of Agenda**

Vice-Chairperson Poliakon asked if there were any changes to the agenda. Hearing none he asked for a motion to approve the agenda as presented.

**Commissioner Fahlman made a motion to approve the March 12, 2019 agenda as presented.** Commissioner Brinkman seconded the motion. Motion carried unanimously by those members present.

**4. Approval of Minutes:**

Vice-Chairperson Poliakon asked if there were any changes to the February 12, 2019 Regular meeting minutes. Hearing none he asked for a motion to approve the minutes as presented.

**Commissioner Fraher made a motion to approve the February 12, 2019 Regular meeting minutes as presented.** Commissioner Brinkman seconded the motion. Motion carried unanimously by those members present.

Vice-Chairperson Poliakon asked if there were any changes to the February 26, 2019 Work Study meeting minutes. Hearing none he asked for a motion to approve the minutes as presented.

**Commissioner Fahlman made a motion to approve the February 26, 2019 Work Study meeting minutes as presented.** Commissioner Fraher seconded the motion. Motion carried unanimously by those members present.

**5. Scheduled Announcements – Commission, Public and Staff**

*(If discussion by the Commission is necessary, that item will be moved to another place on the agenda and considered separately.)*

a. Programs and Classes – Director Witty reviewed upcoming classes and events available through the Parks Department:

- **Kickstart Boot Camp for Women** – The next session begins March 18<sup>th</sup> through April 22<sup>nd</sup>. Classes are held Monday – Friday, 5:30am – 6:15am at the Boys & Girls Club. Cost is \$97 for the entire session.



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- **Basic Dog Obedience** – Learn how to teach your furry best friend the basics including sit, stay, come and heel! Behavior issues such as barking, biting, jumping and house breaking are also addressed in the class. All classes are conducted by Legacy Dog Obedience. Class starts Wednesday, March 27<sup>th</sup> and meets once 1 week for 6 weeks. To register or for more information visit our website, [www.pvaz.net](http://www.pvaz.net) or call Parks and Recreation at 928-759-3090.
- **Explore Arizona – March Day Trip** – Thursday, March 28<sup>th</sup>. Enjoy a morning hike in the McDowell Mountain Regional Park, fuel up at Soul Modern AZ for lunch, and finish the trip with a guided tour at the Southwestern Conservation Center. To learn more or to reserve a spot contact Parks and Recreation at 928-759-3090.
- **Be a Better Basketball Player** – Have fun and learn the fundamentals of basketball with Coach Roy Jenkins. All basketball camps are taught with “fun with a purpose”. Classes for ages range 8-12 and 13-17. The next session starts Tuesday April 9<sup>th</sup>. To register or for more information contact Parks & Recreation at 928-759-3090.
- **Kids Zumba** – Fun and easy to follow, kids love Zumba! Dance to upbeat music while learning choreography to your favorite songs. For kids age 7 – 14. Class is held on Tuesdays from 5pm – 5:45pm. For more information or to register please call Parks & Recreation at 928-759-3090.
- **Making Socks – Intermediate Level Knitting Workshop** – Join instructor Lourn Crooks for a 3 session workshop to learn how to knit your own socks! Students should know basic knitting skills including how to use a circular needle and will learn how to make a sock the Magic Loop way. Cost is \$40 for ages 13 and up. Classes are held on Mondays, 11am – 1:30pm at the Civic Center, room 330.
- **Mudpuppies** - Join artist Dani Fisher for a therapeutic clay enrichment class for youth ages 5 to 12! This is an 8 class session designed for students to learn the basic skills, terms, and processes of creating a handmade clay piece. All abilities welcome, students will have artwork to take home and build skills for life! Pre-registration is required for this class and all supplies are provided. Cost is 165 for an 8 week session. Classes are held on Wednesdays, 5:30pm – 6:30pm from April 17<sup>th</sup> to June 5<sup>th</sup>.

b. Events

**Badges & Bobbers and Gold Fever Day – Saturday, April 27<sup>th</sup>** at Fain Park, 2200 N. 5<sup>th</sup> Street. Badges & Bobbers from 10am – 1pm: FREE fishing with Arizona Game & Fish, Prescott Valley Police Department and Central Arizona Fire.  
Gold Fever Day from 9am – 7pm: Live music, reenactors, survivalist demos, games, vendors, Hero Party Rentals and MORE. Visit [www.pvaz.net](http://www.pvaz.net) or call 928-759-3090 for more information.

**6. Department Update – For Review and Possible Action**

- a. Director’s Report, February, 2019 – *B. Witty, Director*

**ADMINISTRATION:**

- Spoke with Cole Young, Assistant Superintendent at HUSD, in review of facility use during adult volleyball season and upcoming park needs by district
- Met with park staff in review of division operations and planning
- Approved department payroll requests



- Conducted Athletic Coordinator telephone preliminary interviews with Jason Elmer, Parks and Recreation Manager; Hope Hooper, Arts and Culture Coordinator; and Jamie Buckman, Human Resources Manager
- Met with Hope Hooper, Arts and Culture Coordinator, in review of division operations
- Met with administrative office staff in review of operations and planning
- Attended Boys and Girls Club expansion construction progress meeting
- Attended weekly Department Head meeting with Town Manager
- Attended the Town Council Budget Retreat
- Conducted Athletic Coordinator interviews with Jason Elmer, Parks and Recreation Manager; Hope Hooper, Arts and Culture Coordinator; and Jamie Buckman, Human Resources Manager
- Met with Chad Cook, Owner of Hero Party Rentals; Jason Elmer, P&R Manager; and Nick Groblewski, Parks Supervisor, in review of park inflatable services and upcoming special events.
- Attended the non-mandatory pre-submittal conference for the Parks and Recreation Department's Master Plan request for proposals
- Attended Wellness Committee employee seminar
- Met with staff in the review of landscape plans, materials and timelines for the B&G Club expansion project
- Met with members of the Friends group and Sandy Griffis from the Yavapai County Contractors Association in review of possible partnerships for future ramada at American Legion Park
- Met with Franki Gibson, Arts and Culture Commission, and Hope Hooper, Arts and Culture Coordinator, in review of programming planning and schedule for Movies Under the Stars
- Spoke with various professional community members in review of inclusive playground design
- Met with members of the Dewey Classic Cruisers in finalization of the Father's Day weekend car show and special event planning
- Completed letter of request to APS for Arbor Day 2019 support and participation on Tree Advisory Board
- Met with recreation staff in review of divisional operations and planning
- Approved numerous department direct pay and accounts payable requests
- Met with Nick Groblewski, Parks Supervisor, and Rose a volunteer in review of the Adopt-A-Park program coordinator
- Attended the Town Manager's annual budget kick-off meeting
- Met with Jason Elmer, Manager, in review of department operations
- Spoke with representatives from the General Acrylics in the consideration of pickleball court development at Granville Unit #6 Park
- Met with Heidi Foster, Communications Relations Coordinator, in review of department marketing
- Met with Buzz Gummer, Parks & Recreation Commission Chairperson in review of monthly agenda development
- Accepted Mtn. Valley Park scoreboards and public address system
- Met with Karen Smith, Assistant Town Manager, and Heidi Foster, Communications Coordinator, in review of department social media needs
- Met with the PV Youth Football and Cheer Association past and newly elected president
- Met with the member of the PV Pickleball Association and coordination with the Friends of PV Parks and Recreation Foundation
- Attended the Arts and Culture Commission's committee and work study meetings
- Met with Karen Smith, Assistant Town Manager, department updates
- Met with Lamont Dupree in review of Granite Mountain Silverbacks and youth conditioning program



- Met with Andy Sinclair, Arts & Culture Commission Chairperson in review of monthly agenda development
- Met with Darlene Packard in review of the Historical Society's participant at the Gold Fever Day event and necessary support measures
- Met with Kathy Wise, Administrative Supervisor, in review of budget preparation measures for submittal of FY19/20 requests
- Attended Parks & Recreation Commission meeting
- Attended PV Days meeting with Chamber of Commerce
- Met with staff in review of Granville Unit #6 restroom plan submittals with assistance of Community Development Department and Karen Smith Assistant Town Manager
- Attended the Arts & Culture Commission's meeting
- Met with Kia from the Fain Chapel in review of possible wedding conflicts during the Gold Fever Day event
- Completed IT and Capital Equipment/Project budget requests for FY19/20
- Completed annual performance evaluation and submitted to Assistant Town Manager for review
- Completed department monthly reports
- Completed numerous public service announcements for department services

#### **ARTS AND CULTURE:**

##### **Current Services/Accomplishments for the Month:**

- Coordinated Youth Art Month operations with the acceptance of school applications, created maps to ensure all teachers had a space to display, communicated with teachers, purchased supplies for new display at the Library, met teachers to show them space and rehung artwork that had fallen
- Assisted fellow coordinators for Daddy Daughter Date Night including contacting the caterer and DJ to notify of reschedule due to the snow event, answered questions and provided general information about how the event had run in the past
- Instructors assistance:
  - Met with Louna to discuss her class schedule through August and set up a new display at the Civic Center to promote her classes.
  - Assisted new instructors, Tom Blank and Dani Fisher, as they started their first classes.
  - Regular help for instructors including moving the piano, getting payments out in a timely fashion, getting tax information out
- Attended and prepared for Arts and Culture Commission Committee meetings, Work Study meeting, and Regular Meeting.
- Switched out art at the Library for the Public Art Exhibit – Cathy and Jeff Severson removed their art and Tom Blank put in new art at the beginning of February and Tom left to make room for the high school artwork at the end of the month.
- Met with the Historical Society and Kia for the Chapel at Fain Park to discuss their roles in the Gold Fever Day event in April
- Updated instructor flyers, created flyers for new classes, created and dispersed flyers for upcoming events
- Met with a potential volunteer, London Berghaus, to discuss volunteer opportunities
- Prepared budget materials for FY19/20 for Arts and Culture and assisted with Special Events
- Updated materials for Gold Fever Day and sent to Heidi Foster for distribution.
- Prepared for Family Arts Festival/EGGstravaganza: flyer created, prize eggs purchased, developed ideas for new engagement opportunities (photo op), organization of school groups and performances, scheduled Prescott Pro Sound
- Picked up materials for the Boys and Girls Club sculpture with Commissioner Wertz



- Accepted, reviewed and passed to Commissioners incoming applications for the Public Art Exhibit and the Theater on the Green summer concert series
- Created a flyer and application for submitting to the car show for the June 15<sup>th</sup> car show/concert event
- The snow storm was a bit of a challenge for some of our instructors. Ms. Sue will be holding rescheduled classes for her Thursday classes from February 21<sup>st</sup>, Tom Blank adjusted his schedule and has already made up for that time with his students, and Kehau Chrisman did not hold Hula Classes in February because of the storm
- Gold Fever Day meeting scheduled with PD to discuss Badges and Bobbers element and overall event
- Accepted and processed applications for the Art at the Center sculpture program
- Requested, received, and reviewed maintenance information for the Sky Discs sculptures by artist Gary Slater as part of the overall maintenance program for sculptures

### **AQUATICS:**

#### **Accomplishments/Highlights/Improvements for the Month:**

- Office HVAC had a motor fail; the motor and pressure switch was replaced
- The perimeter fence was extended & relocated for the south side family restroom project
- Parts received for pump switch out/preventative maintenance program in March
- Continue to install new privacy screen around pool

### **ATHLETICS:**

#### **Accomplishments/Highlights/Improvements for the Month:**

- Implemented electronic player waivers for Softball in CivicRec system with all other sports to follow
- Spring Softball manager's meeting was held, 33 of 36 teams had a representative in attendance
- Completed meeting with veteran umpires and rules are updated
- Winter Volleyball season continues with 2 nights played at Canyon View and 1 night cancelled due to snow storm, rescheduled to double headers the following week
- Spring Volleyball registrations continues with only 1 spot remaining in COED A
- Spring Basketball registration is open
- Continuing to recruit additional officials
- Look into programming opportunities (new, old, and additional) once the new gym is open and the schedule of use is determined

### **COMMUNITY EDUCATION/OUTDOOR RECREATION:**

#### **Accomplishments/Highlights/Improvements for the Month:**

- Our February Day Trip to the Desert Botanical Garden was a success. All spots were filled for the trip and because of the popularity we will be running the same trip in the beginning of March.
- The Basic Dog Obedience course has been steadily increasing and only had 1 spot left open for the February session. We are looking at moving it outside when the weather begins to warm up.
- Be a Better Basketball Player has started back up for the year and is being held at Canyon View Preparatory.
- Daddy Daughter Date Night was moved to March 1<sup>st</sup> due to the heavy snow and winter weather. All parents were called and informed of the change.
- Walter Burcham from RunPrescott has approached us with interest in starting a road race event in town. We will be meeting with him in March to discuss the opportunity.



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- A new sound system for the activity room along with mirrors was approved for purchase. Installation should follow in the next coming months.

### **PARKS:**

#### **Accomplishments/Highlights/Improvements for the Month:**

- Polish all stainless steel in our restrooms at various parks
- Replenish janitorial supplies
- Clean all shop areas
- Clean up storage rooms at various parks
- Broom/blow off sidewalks at various parks
- Remove trash/debris from Urban Forest Lakes
- gopher control at Antelope, CASA, Civic, Bob Edwards, Sunflower
- Cut weeds at Urban and MVP
- Blow off sidewalks/parking lots at Mtn. Valley
- Water tree at B&G Club
- Mark corners on soccer fields at Edwards and Pronghorn, Amp
- curbing
- Gather parts list and receive bids for irrigation at new Granville Park
- Plow snow w/ streets
- Snow/ice removal from all park sidewalks
- Work on capital projects/equipment budget items
- Paint playground curb at American Legion
- Install new base pins at MVP
- Oil change on ABI Force infield groomer
- Paint inside of RR at Tonto N, Tonto S, Urban Forest, Granville, Antelope
- Remove weeds from DG at American Legion
- Begin pool family RR project- remove toilet/urinal, extend rod iron fence, install new gate, pour new concrete pad
- Train 3 new seasonal employees
- Apply and spread 3 pallets of crumb rubber to Pavilion soccer field
- Remove snow/ice from sidewalks at Civic and library
- Continue 4-plex infield maintenance-remove lips, spread infield mix, level fields
- Install wiring and speakers for new sound system at 4plex
- Run new power for irrigation clock at Quailwood
- Fabricate new metal partition for men's RR at Quailwood
- Fabricate and install metal barrier for top of stairway at 4-plex
- Install partition for men's RR at Quailwood
- Spread warning track mix on warning tracks at 4-plex
- Haul infield mix and spread at Antelope Park
- Remove cottonwood tree at Viewpoint Park
- Remove leaves from Antelope Park
- Repair handrails on playground at Antelope Park
- Trim shrubs/trees at Granville Park
- Clean up weeds and leaves at urban forest
- Replace roller, bearings, bushings and deck frame on AR-522 mower
- Lay out/design new irrigation system for Barlow Massick's house
- Order material for Barlow Massick's house irrigation
- Order materials for Granville Park irrigation
- Gather quotes and PO's for B&G Club landscape rock
- Gather quotes and PO's for Granville top soil and sand
- Review pickle ball court design at Granville new park
- Repair 2" RP a Viewpoint



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- Repair 2" RP at Civic Center
- Pressurize main lines at all parks for spring start up
- Repair snow plow blade and shoes
- Prepare truck 4216 for auction
- Set up new spray truck 4218
- Do oil changes on spray skid motors
- Shut down all water lines in preparation of snow/cold weather

**SPECIAL EVENTS:**

**Accomplishments/Highlights/Improvements for the Month:**

- The staff spent the month making preparations for upcoming events. Staff worked diligently to collect donations for the Daddy/Daughter dance. The event was postponed to the month of March because of a large snow storm. Staff also continued working on Gold Fever Day, and a Father's Day weekend event. Staff also worked with private parties to organize a possible marathon to be held within the Town limits later in the year.

**Special Event Applications in process in February 2019:**

Event	Date	Internal/External	Location	Attendance
Disc Golf event	3/9/19	Internal	Fain Park RL1	25
EGG/Family Arts Festival	4/13/19	Internal	CC Amp & grounds	1000+
Fisher – Anniversary Party	5/4/19	Internal	Crystal Room	75
AZ SonShine Run	6/2/19	External	Event Center	100
Car Show & Concert	6/15/19	External	CC Amp & Lakeshore	2000
Healing Fields Flag Display & Memorial service (9/11/19)	9/6-9/13/19	Internal	Civic Center Grounds	150+
Healing Fields Concert	9/7/19	Internal	Theater on the Green	100+
YRMC Employee Picnic	9/14/19	External	CC Amp & Grounds	500+
PV Marathon Run	9/2019	External	CC Amp & Grounds	200+

**Special Events held on Town property in February 2019:**

Event	Date	Internal/External	Location	Attendance
Brannock – B-Day Party w/inflatable – cancelled due to weather	2/16/19	Internal	Tonto South	25
Roughrider 100 Motocross Race	2/16-17/19	External	On private property except for crossing Eastridge Dr.	300+



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Director Witty added to his report that the snow event delayed Daddy/Daughter Date Night by one week. Arbor Day will be held on Friday April 26<sup>th</sup> at Sunflower Park. There will be a number of guests, sponsors and service clubs that help to provide the trees planted in the park during the event and a free lunch for approximately 150 students and families that live nearby and attend the event.

**b. Chairperson's Report – Commissioner Pat Fraher**

Commissioner Fraher had attended the Mayor's Open Forum on March 1<sup>st</sup>. There were approximately 30-40 people in attendance including the Town Manager and various Town staff. Commissioner Fraher talked about the need for more bike trails. Several representatives in attendance requested disk golf. The consensus of the group was the desire for more music festivals and wine and food festivals. It was suggested that the community be the support and driving force behind such events and not staff. It's a lot of work. Other cities and towns don't run events; the community and interest groups are the driving force.

Commissioner Fahlman welcomed Kathy Wise back from her recent surgery.

**7. Tree Advisory Board Business**

**a. Chairperson's Report –**

Director Witty said that we have conducted some outreach to local providers as well as APS asking to see if there would be some possible participation through their forestry division in regard to our tree advisory committee as well as a member of the public and industry. As soon as we have that feedback I'm hoping that comes in very soon as I know we have a meeting date in April.

**8. Old Business**

**a. Capital Project Update – B. Witty, Director**

We will soon have delivery of the volleyball and other gymnasium items that will be coming to the Boys & Girls Club annex. We have also completed the Mountain Valley Park scoreboards and PA system in the 4-plex. We have run into a couple of items with utility hook-ups with the Boys & Girls Club. However, we are anticipating a late April to mid-May for a ribbon cutting. The main item here is having the flooring installed.

Under construction starting Monday, is the Mountain Valley Park playground. All of the perimeter fencing is up as well as our crew is out there removing all the engineered wood fiber and also the install of the new slide on the existing playground unit. Once completed our construction team will come in beginning with the movement of some of the existing equipment, curb cuts for the expansion areas, then the installation sub-grade work that's necessary then finishing off with the pour and play surfacing and also the engineered wood fiber. We anticipate completion anywhere between the next 3 to 4 weeks. All the rest of the park is open and useable except for the playground being closed.

Future elements discussion item for tonight will be Granville Unit 6 located at Glassford Hill and Santa Fe Loop park construction discussing the playground and pickleball courts. Those are our remaining items still on our capital program. All other items are slated for completion ahead of schedule well before the end of our fiscal year in June. Everything else has been completed.





**a. Department Master Plan Update - B. Witty, Director**

Director Witty said that we have received 5 proposals. The evaluation committee will meet tomorrow afternoon and they will be submitting their evaluations of the proposals. We tally up the results to determine our possible candidates for on-site interviews and review. Then recommendations stemming from that for finalists, and beginning the process of negotiations for a proposal that will then be recommended to Council for their consideration of awarding the contract. Our timeline will be this Friday for our evaluation team gathering. The 28<sup>th</sup> and 29<sup>th</sup> of the month is for onsite interviews and review updates. Following that, will be recommendation to Council for award in late April.

**9. New Business**

**a. Granville Unit 6 Playground- B. Witty, Director**

Director Witty said that we have Jordan Lynde and Jim Ashe here this evening ready to present their proposal and recommendations for the Unit 6 inclusive playground; the first such playground coming into our community. Jim Ashe presented renderings to the commission that show the playground from two different angles. He said that we took all the thoughts, concepts and ideas that we had along with the budget and rolled them altogether. The first picture we're looking at is a view of the corner of the playground that has both sidewalks attached to it. What you see is partial sidewalk that we extended in the playground so we could maximize the rubber surfacing that we had available through the budget. With this we can get to every major piece of playground equipment. The only piece of equipment that we cannot get to is the rocket tunnel which is in the far corner of the playground. We came in with the idea that if we used some concrete, which is less expensive than rubber surfacing, we could maximize the rubber that we did have available to get to almost all of the items. Mr. Ashe said that the custom panel we will leave for the town to decide what gets put on there and we will customize it for you. Continuing, he listed the pieces of playground equipment mentioning that the special double sand table is included in the plan. We did have to make a few changes to the play structure making it a little bit smaller in order to hit budget for the project. Also included is to clear out the entire area to put in a 2 inch concrete curb to retain everything. It was mentioned that assistance might be needed at the slide platform as the surface will not be concrete. There will also be quite a few panels with music and other educational activities. Mr. Ashe said there would also be a special panel – a communication board custom designed by Burke that will help with communication if the participant is not able to communicate verbally. Mr. Ashe showed the budget breakdown to show how the money will be spent.

**Comments:** Laura Molinaro said she loves the panels but are they only accessible through wood chip and if they are the same on both sides. Mr. Ashe replied yes. She asked that if the slide without steps for wheelchair access surfacing be something else instead of ending up in a wood chip pile. Mr. Ashe replied that we have to look at it that wood chip is an acceptable surface. Is it the best; no. We can look at the other option which would be to extend out patch rubber to the right or left of the structure. Ms. Molinaro suggested accessing the one slide without steps for wheelchair. Vice-Chairperson Poliakon asked what the cost would be to add rubber surfacing. Mr. Ashe replied \$1,500 to 2,000. To which Vice-Chairperson Poliakon said that's do-able to make the playground usage to be all inclusive when it comes to access. Commissioner Fraher asked Director Witty what the total budget is for the project. Director Witty replied that as of right now our total budget is \$180,000. So we are roughly about \$5,000 over and adding \$2,000 we would have to strive to find



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either through donations, contributions, other savings but we are limited to budget availability. Currently we are out of scope by roughly \$5,000 to \$7,000. Commissioner Fraher said that he thinks it's great and take to heart your point. I'd hate to spend \$180,000 and have something that kids might still have trouble with. So if we could find another \$2,500 to \$5,000 to incorporate those areas through the PV Friends of Prescott Valley or a fundraiser, it would be important to try to make that happen. Mr. Ashe said that he will finalize the quote and add the additional areas and send it to Director Witty. The commission asked if a motion was needed to accept the quote. Director Witty said that the motion would be in regard to the design and staff will work with the vendor finalizing what that quote would be. There may be some tweaking based on what the design it is now striving to stay within our budget. The reason why I emphasize that is, and I've said this before, if there are funds able to be found opportunities through some of our other projects that would be fantastic. This would be the 1<sup>st</sup> one so finding savings afterwards might be an opportunity where we could make those different types of adjustments. Pour in place is an achievable thing even after the fact. If we have a product installed we might be able to find an opportunity to say we would like to add a little bit more in there if we are able to find those types of things. There might be opportunities to make some changes after the fact to add later. We might be able to find some outreach, volunteerism etc. Staff will work with Mr. Ashe. If the commission is satisfied with what has been presented he asked for a motion to approve the playground design.

**Commissioner Brinkman made a motion to accept the playground design with the option to make future additions/modifications in order to stay within budget.** Commissioner Fahlman seconded motion. Motion carried unanimously by those members present.

Mr. Ashe added his appreciation for allowing us to come and work with you on this. It's been a great experience; we've really been enjoying it. He thanked the public for their input as well. Director Witty thanked Jordan and his team and the public for their input as well as other participants that contributed their thoughts by email or phone calls. He added that he is very happy that Jim, Jordan and Whitney for all of their time and travel for this project review of what an inclusive playground is. Their support materials and continued education. The most impressive part is the vendors in general listening to their clients, being the commission, the public and staff. He thinks they have hit a home run to put together a package that will meet more needs of the community. They have done a very good job.

#### **10. Other**

None.

#### **11. Unscheduled Public Appearances**

*(Comments from the Public: Those members of the public wishing to address the Parks and Recreation Commission need not request permission in advance. We ask that you please provide your name and address for the record prior to providing any comments. Any remarks provided tonight shall be addressed to the Commission as a whole and not any member thereof. Such remarks shall be limited to five (5) minutes per person, as indicated by the timer, unless additional time is granted by the Chairperson. At the conclusion of the unscheduled comments, individual members of the Commission may respond to the item addressed at the discretion of the Chairperson, or they may ask the Director to review the matter or ask that the matter be placed upon a future agenda.)*

None.



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**12.Next Meeting**

- a. Regular Meeting: Tuesday, April 9, 2019, 6:30pm, Auditorium

**13.Adjournment**

With no further questions or comments, Vice-Chairman Poliakon asked for a motion to adjourn the meeting.

**Commissioner Fraher made a motion to adjourn the March 12, 2019 meeting.**  
**Commissioner Brinkman seconded the motion.** Motion carried unanimously by those members present. Meeting was adjourned at 7:10 p.m.

  
Vice-Chairperson, Brett Poliakon

Respectively submitted by: Kathy Wise, Administrative Supervisor  
March 15, 2019