



Arts & Culture Commission
WORK STUDY MEETING
7501 E. Skoog Blvd., Room 428
5:30 p.m., Wednesday, February 13, 2019

Minutes

1. Call to Order & Welcome

Chairperson Sinclair called the meeting of the Arts and Culture Commission to order at 5:30pm

2. Roll Call

Members present: Chairperson Andy Sinclair, Commissioner Franki Gibson, Vice-Chairperson Lindsay Quisenberry, and Commissioner Robert Wertz. Members absent: Commissioner Nancy Smith. Staff present: Brian Witty, Parks & Recreation Director, and Hope Hooper, Recreation Coordinator.

3. Approval of Agenda

Chairperson Sinclair asked if there were any changes to the agenda. No changes were requested. **Vice-Chairperson Quisenberry made a motion to approve the agenda as presented.** Commissioner Gibson seconded the motion. Motion carried unanimously by those members present.

4. YAM and FAF Operations – Vice-Chair Quisenberry

Vice-Chair Quisenberry requested participation information from the other Commissioners for the Youth Art Month and Family Arts Festival events and gave information about the needs for those events. She requested that Chairperson Sinclair reprise his role as emcee for both events and offered to assist him with that. The signup sheet was passed around to all Commissioners. Director Witty did a brief overview of each event to clarify needs further.

5. Movies Under the Stars – Commissioner Gibson

Commissioner Gibson asked that Mrs. Hooper speak to the committee conversation on Movies Under the Stars. Mrs. Hooper reviewed sponsorship levels, dates for 2019 and spoke about bringing the drive-in movie back this year, mentioning specifically the sponsorship costs for that movie. Vice-Chair Quisenberry asked how many sponsors would be allowed to participate in the drive-in, Mrs. Hooper mentioned that the limit was currently set at 6 but could easily be moved up to 10 sponsors considering the space available. All Commissioners agreed to increase to 10 sponsors. Commissioner Gibson discussed past sponsors, participation from Mingus Academy and Sun Valley Tire, and that we should continue to request past sponsors to return before reaching out to new sponsors. Past sponsors were listed and new potential sponsors were suggested. Commissioner Wertz asked if there were additional concession opportunities; Director Witty explained the concessionaire relationship to sponsorships to clarify that item.

6. Art at the Center Update – H. Hooper, Coordinator

Mrs. Hooper reviewed the timeline for the Art at the Center program. Director Witty added that the reception would include acknowledgment of the recent sculpture donation from Gene Galazan. Mrs. Hooper reviewed where applications were sent and how many applications had been returned to this point.



7. Gold Fever Day – H. Hooper, Coordinator

Mrs. Hooper stated that the Gold Fever Day event had been rescheduled for April 27th and mentioned that it was on the sign-up list for Commissioners to attend. Mrs. Hooper went on to talk about the elements involved in the event. Mrs. Hooper and Director Witty answered questions about timeline, activities and needs from Commissioners for the event. Chairperson Sinclair asked about golden trout being stocked. Director Witty mentioned that the event will now be run in conjunction with the Badges and Bobbers event and that the police and fire departments would be in charge of the fishing element but he would recommend golden or brown trout be stocked for the event.

8. Father's Day Weekend Event – H. Hooper, Coordinator

Mrs. Hooper spoke to the event planning to this point; intention to have a concert and car show with games, bouncy houses, a petting zoo, and more as a fun weekend for families to celebrate Father's Day. Upon mentioning the date, Chairperson Sinclair mentioned that was also the tentative date for the Art at the Center reception, June 15th. Everyone agreed it would not make sense to hold both events on the same day and Mrs. Hooper suggested the reception be moved back a week as it would still abide by the typical mid-June reception date. Commissioner Gibson asked if there would be any food trucks on site and mentioned a truck that she had recently been to and was happy with the food and service. Mrs. Hooper agreed that food trucks would be a good idea and recommended Commissioner Gibson forward contact information for that truck to staff.

9. Other

Director Witty said the only item he had left was to mention that several Commissioners had requested the meeting only last one hour or so with respect to their work and/or personal time. Commissioner Wertz suggested that anyone not able to stay could leave at the time they need to leave so that others could continue to work with the goal of getting more accomplished. Commissioner Gibson mentioned that she does have to return to work on Wednesday evenings but would still like to fully participate in all work study meetings. Director Witty suggested that staff will attempt to keep work study agendas such that the meetings wouldn't be likely to last more than an hour and mentioned that if that meant only one item is covered that is okay. Commissioner Wertz requested that if we handle work study meetings in that way that the most vital issues be at the top of the agenda. Director Witty agreed that this would be the best way to handle the situation. Chairperson Sinclair asked if anyone else had any other business to discuss, Commissioner Wertz mentioned that he would like to know where the RFP for the bike rack currently stood. Director Witty informed the group that the RFP will be going to Town management for review, after which the Commission would have to vote on the item before it goes to Town Council for approval. Commissioner Wertz requested a timeline for this process and Director Witty said he thought it should be realistic to review the RFP with the Commission at the March meeting. Chairperson Sinclair asked if there was any additional business, no other items were discussed.

10. Next Meeting

- a. Regular Meeting: Wednesday, February 20, 2019, 5:30pm, Auditorium
- b. Work Study Meeting: Wednesday, March 13, 2019, 5:30pm, Conf. Rm. 428

11. Adjournment

With no further questions or comments Chairperson Sinclair asked for a motion to



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adjourn the meeting.

Commissioner Gibson made a motion to adjourn the February 13, 2019 Work Study meeting. Vice-Chair Quisenberry seconded the motion. Motion carried unanimously by those members present. Meeting adjourned at 6:40 p.m.

Chairperson Andy Sinclair

Respectively submitted by: Hope Hooper, Arts & Culture Coordinator
February 14, 2019

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