



The Town of Prescott Valley  
Parks and Recreation Department  
7501 E. Skoog Blvd.  
Prescott Valley, AZ 86314  
928.759.3090  
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**Parks and Recreation Commission  
Regular Meeting**  
7401 E. Skoog Blvd, Auditorium  
6:30 p.m., Tuesday, November 10, 2020

**Minutes**

**1. Call to Order & Welcome – B. Poliakon, Chairperson**  
Vice-Chairperson Pierce called the meeting of the Parks & Recreation Commission to order at 6:30 p.m.

**2. Roll Call**  
Parks & Recreation Commission Members present: Vice-Chairperson Bill Pierce, Secretary Scott Byrum, Commissioner Kay Gorman, Commissioner Zach Moss, Commissioner Buzz Gummer and Commissioner Gary Cabato. Members absent: Chairperson Brett Poliakon. Staff Present: Casey Van Haren, Community Services Director, Robert Kieren, Deputy Director, and Kathy Wise, Administrative Support II.

**3. Approval of Agenda**  
Vice-Chairperson Bill Pierce asked if there were any changes to the agenda. Hearing none he asked for a motion to approve the agenda as presented.

**Commissioner Byrum made a motion to approve the November 10, 2020 agenda as presented. Commissioner Gummer seconded the motion.** Motion carried unanimously by those members present.

**4. Approval of Minutes:**  
Vice-Chairperson Pierce asked if there were any changes to the minutes for the October 13, 2020 Regular Meeting. Hearing none he asked for a motion to approve the minutes as presented.

**Commissioner Gummer made a motion to approve the October 13, 2020 Regular meeting minutes as presented. Commissioner Gorman seconded the motion.** Motion carried unanimously by those members present.

**5. Announcements/Presentations – Commission, Public and Staff**  
*(If discussion by the Commission is necessary, that item will be moved to another place on the agenda and considered separately.)*

**a. Programs, Classes and Special Events**

- Before continuing with the agenda, Commissioner Cabato was asked to introduce himself to the commission. He said he lived in Hawaii for 27 years and worked in Parks & Recreation; completing his career as the Director. He moved to Prescott Valley about 1 year ago.
- 2020-2021 Winter Volleyball – Co-ed, Women’s & Men’s Teams – Registration opens Nov. 16<sup>th</sup>; \$150 per team; ages 15+.
- Athletics Update – Softball leagues: Monday and Friday Nights, 38 teams, 228 participants, average of 75 spectators. Corn Toss Tournaments: 9/19 – 32 participants, 50 spectators. Next tournament on December 12<sup>th</sup>. Tournaments hosted: 2 youth fastpitch (32 teams) and 1 youth soccer (300 players).



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- Art Workshops with Tom Blank – Daytime drawing workshop, 3 days, \$60; Evening drawing workshop, 2 days, \$40; Acrylic painting workshop, 3 days, \$90.00.
- Yoga, Qigong & Tai Chi – Wednesdays, 8:30am – 9:30am, \$6.00 per class.
- Create-a-Tree: Applications are due November 20, 2020; Join us in celebrating the 19<sup>th</sup> annual Create-a-Tree Art Exhibit. Visit the website to download an application <https://www.pvaz.net/305/Arts-and-Culture> to download an application or pick up an application at the Parks & Recreation Office on the 3<sup>rd</sup> floor of the Civic Center at 7501 E. Skoog Blvd. Questions? Contact Isabella Chewing at 928-759-3127 or [ischewing@pvaz.net](mailto:ischewing@pvaz.net).
- Turkey Egg Hunt! Saturday, November 21<sup>st</sup> at 9:00am at Fain park.
- Santa's North Pole Village – Be transported to the North Pole and walk through Santa's Village. Visit the Gumdrop Forest, Gingerbread Workshop, and end the trip with a special sneak peek of Santa in his house! Friday, December 4<sup>th</sup> (directly following the Festival of Lights Parade, Prescott Valley Public Library, 7401 E. Skoog Blvd., Prescott Valley).
- Turkey Toss – corn toss tournament, games for the whole family & Holiday food and toy drive. Saturday, December 12, 2020, 1:00pm – 5:00pm at the Boys and Girls Club, 8201 E. Loos Drive, Prescott Valley, AZ. Pre-registration is required for Corn Toss participation. All other games and activities are FREE.

Commissioner Gummer said that staff did a spectacular job with tournaments. He also suggested that each coordinator come to a meeting and tell the commission what they do.

## 6. Department Update – For Review and Possible Action

- a. Chairpersons Report – no report
- b. Tree Advisory Board – *B. Gummer for B. Poliakon*  
Commissioner Gummer said that the Town has been a Tree City USA member for 15 consecutive years. Parks Manager, Nick Groblewski, is working on the renewal application. An Arbor Day Event is held annually at one of the town parks.

## 7. Old Business

- a. Park Tour: Mr. Kieren said that he appreciated everyone coming out and hearing details on projects.
- b. Spray Pad Conceptual Drawings – *R. Kieren, Deputy Director*  
Mr. Kieren said that the location selected for the splash pad will be on the west corner of the park by the ramada. A sample drawing of the Aquatix by Exerplay spray pad has ADA spray features, 2,200 square foot pad, 25 individual features, 5 ft. safety apron, broom finished pad and industry standard 1-year warranty. He will be asking for an increase to 2,500 sq. ft.

Water Odyssey by Play It Safe, the site plan shows 30 vertical spray features and in ground spray features on a 2,500 square foot pad. The diagram shows how some of the spray features have an extended reach. The safety apron is broom finished with a 1-year warranty. He asked the commission for comments. Commissioner Gummer asked if the broom finish is the same as the spray pad at Mountain Valley Splash. Mr. Kieren said that the broom finish feels like the bottom of a pool and helps with safety. The use of water shoes is recommended.



Mr. Kieren added that potable water is the industry standard for spray pads. No reclaimed water can be used. The water runoff will be redirected for irrigation and other purposes.

Vice-Chairperson Pierce asked who will handle the maintenance. Mr. Kieren replied that no matter which company is selected, Town staff is responsible for maintenance. Continuing he is a Certified Aquatics Facility Operator and so is Marisa the Aquatics Coordinator and Adam (Parks Maintenance) will be getting this same certification. Commissioner Gummer asked about a safety barrier. Mr. Kieren replied that is also included. It's not the same vendor but we do have a vendor. Staff is also looking into connecting pathways to the park.

## **8. New Business**

- a. Scholarship system/donations: Department Director Casey Van Haren said that she has been talking to Jason and Bryce about creating a Scholarship/Donation program so that people can participate in recreation activities but can't afford classes. Finance set up an account for funds as they are donated. We are working on the process of how we are going to determine who can get scholarships. The participant will have to pay a minimum of \$5 and the department pays the balance. We can offer 50%, 75% or 100% of the class fees with a maximum of \$100 coverage per child, per fiscal year. We're still working out some details. In Rec1 there is a glitch with the funding process and Bryce is working on that issue. Mrs. Van Haren reported that over 50% of students are on a free lunch program. We don't know how much money we will collect. Once the word gets out, we should get donations from the public. Commissioner Gorman asked how the word will get out. Mrs. Van Haren said we will be using social media and The Friends of Parks & Recreation. Councilwoman Hunt is trying to get that part going.
- b. Granville and Santa Fe Station Park Land Conveyance: In Granville there is a 17 acre conveyance of existing multi-use trail/path. Santa Fe Station there is a 32 acre conveyance of recently finished park and undeveloped land. It's a substantial piece of land with potential. Commissioner Gummer said that we talked about the fenced off area (army corp). Mr. Kieren said we have not gotten an answer yet but when that comes together the commission will be involved in planning use. Commissioner Gummer said that when the commission first saw it, he thought what the heck is this but after the tour there is so much potential. Commissioner Gorman said that its flat so anyone would be able to use it. Vice-Chairperson Pierce said that we need to look ahead and see if any trails can be done.

Mr. Kieren directed the commission to the blue outline for Santa Fe Station Park. This area is 32 acres with the park already there. There are two walking bridges and path to the back side of the park. Commissioner Gummer said that people are looking for more ramadas. There's great potential.

9. Proposed commission meeting time change from 6:30pm – 5:30pm: Mr. Kieren said that staff is checking with the commission to see if there is a desire to move their regular meeting time earlier to 5:30pm. The suggested time change would be moving the meeting start time 5:30pm when most people get off from work. We could get the meetings done and possibly be done by 6:30. Commissioner Gummer said he didn't know if anyone would have trouble getting here at 5:30. The consensus of the commission was they wouldn't have any trouble getting there on time. Mr. Kieren said that in speaking with Brett didn't



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say anything in disagreement with the time change. A vote was taken and all commissioners present are in favor of the time change from 6:30 p.m. to 5:30 p.m.

**Commissioner Gummer made a motion to change the commission meeting time from 6:30 p.m. to 5:30 p.m. Commissioner Gorman seconded the motion. Motion carried unanimously by those members present.**

**10. Unscheduled Public Appearances**  
None

**11. Next Meeting**

a. Regular Meeting: Tuesday, January 12, 2020 at 5:30 p.m., Auditorium

**12. Adjournment**

With no further questions or comments, Vice-Chairperson Pierce asked for a motion to adjourn the meeting.

**Commissioner Gummer made a motion to adjourn the meeting. Commissioner Moss seconded the motion. Meeting adjourned at 7:05 p.m.**

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Secretary, Scott Byrum

Respectively submitted by: Kathy Wise, Administrative Support II  
November 12, 2020