

Prescott Valley Public Library Board of Trustees

7401 E. Skoog Blvd, Admin Conference Room, 2nd floor

Tuesday, **March 3, 2020** at **9:00 a.m.**

Agenda

1. Call to Order – President
2. Roll Call – Secretary
3. Review of February 4, 2020 meeting minutes
4. Correspondence – Secretary
5. Financial Review: Budgets, Grants, Monthly Report – Library Director
6. Management Report – Library Director
7. Friends of the Library – Liaison
8. Policy Committee – Policy Sub-committee
 - a. Materials Borrowing Policy (Fines and Fees) Final Approval and Adoption
9. Unfinished Business
 - a. Library Trustee Handbook Discussion
 - i. Discussion on possible change in meeting time
 - b. Trustee Attendance at Public Events – President
 - i. Attendance to Council Meeting on March 12, 2020 for Materials Borrowing Policy consent
 - c. National Trustee News Items – President
 - d. Security for the Library Building – Library Director
 - e. Library Trustee Visitations to Other Libraries – President
 - f. Library Staff Appreciation – President
 - g. Library Staff Visitation/Presentation –
10. New Business
 - a. Calls to the Public Discussion
 - i. Discussion on putting together a list of questions for potential Trustee candidates
11. Requests for Agenda Items for next month's meeting
12. Adjournment

Copies of Agendas and supplemental materials are available at the office of the Library Director, 7401 E. Skoog Blvd., 2nd Floor, Prescott Valley, Arizona.

Forms to request accommodations, pursuant to Section 405/ADA guidelines are available at the Town Manager's Office, 7501 E. Skoog Blvd., Prescott Valley, Arizona. Requests must be submitted 72 hours prior to the event for which accommodation is requested.

Items for Public Discussion are limited to three to five minutes, at the Library Board President's discretion.