

Prescott Valley Public Library Board of Trustees

7401 E. Civic Circle, PC Lab, 2nd floor
Tuesday, January 8, 2019 at 9:00 a.m.

Agenda

1. Call to Order – President
2. Roll Call – Secretary
3. Review of November 6, 2018 meeting minutes
4. Correspondence – Secretary
5. Financial Review: Budgets, Grants, Monthly Report – Library Director
6. Management Report – Library Director
7. Friends of the Library – Liaison
8. Policy Committee – Policy Sub-committee
 - a. Circulation, Renewal and Overdue Materials Policy
 - b. Library Resources Review Policy and Procedure
9. Unfinished Business
 - a. Library Trustee Handbook Discussion – Bylaw Sub-committee
 - i. Bylaw Review Updates from the Council
 - ii. Bylaw Review Revisions
 - iii. Library Director Evaluation
 - b. Trustee Attendance at Public Events – President
 - c. National Trustee News Items – President
 - d. Security for the Library Building – Library Director
 - e. Library Trustee Visitations to Other Libraries – President
 - f. Library Staff Appreciation – President
 - g. Library Staff Visitation/Presentation – Beth Allen and Jim Hansen
 - h. Board of Trustee’s Training
 - i. Short Takes Video
10. New Business
 - a. Calls to the Public Discussion
11. Requests for Agenda Items for Next Month’s Meeting
12. Adjournment

Please review in advance and write down comments for discussion during the meeting.

Copies of Agendas and supplemental materials are available at the office of the Library Director, 7401 E. Civic Circle, 2nd Floor, Prescott Valley, Arizona.

Forms to request accommodations, pursuant to Section 405/ADA guidelines are available at the Town Manager’s Office, 7501 E. Civic Circle, Prescott Valley, Arizona. Requests must be submitted 72 hours prior to the event for which accommodation is requested.

Items for Public Discussion are limited to three to five minutes, at the Library Board President’s discretion.