

## Prescott Valley Public Library Board of Trustees

7401 E. Skoog Blvd, PC Lab, 2<sup>nd</sup> floor

Tuesday, **June 4, 2019** at **9:00 a.m.**

### Agenda

1. Call to Order – President
2. Roll Call – Secretary
3. Review of May 7, 2019 meeting minutes
4. Correspondence – Secretary
5. Financial Review: Budgets, Grants, Monthly Report – Library Director
6. Management Report – Library Director
7. Friends of the Library – Liaison
8. Policy Committee – Policy Sub-committee
  - a. Meeting Room Use Policy
  - b. Library Card Policy
  - c. Lost and Found Policy
  - d. Internet, Computer and Wireless use Policy
9. Unfinished Business
  - a. Library Trustee Handbook Discussion
  - b. Trustee Attendance at Public Events – President
  - c. National Trustee News Items – President
  - d. Security for the Library Building – Library Director
  - e. Library Trustee Visitations to Other Libraries – President
  - f. Library Staff Appreciation – President
  - g. Library Staff Visitation/Presentation – Jeffrey Howick, Teen Librarian and Brandi Silbaugh, Library Assistant and Volunteer Coordinator
  - h. Board of Trustee's Training
    - i. Short Takes Video
10. New Business
11. Requests for Agenda Items for Next Month's Meeting
12. Adjournment

Copies of Agendas and supplemental materials are available at the office of the Library Director, 7401 E. Skoog Blvd., 2<sup>nd</sup> Floor, Prescott Valley, Arizona.

Forms to request accommodations, pursuant to Section 405/ADA guidelines are available at the Town Manager's Office, 7501 E. Skoog Blvd., Prescott Valley, Arizona. Requests must be submitted 72 hours prior to the event for which accommodation is requested.

Items for Public Discussion are limited to three to five minutes, at the Library Board President's discretion.