APPLICATION FOR UTILITY SERVICE

7501 E Civic Circle • Prescott Valley, AZ 86314
Voice: 928-759-3020; Fax: 928-759-5533
Town Website – www.pvaz.net
Email – customeraccounts@pvaz.net

Town Use Only:

CID_____

LID_____

Today's Date: _____ Date Service to Begin: _____

Applicant Name: _____
Last First

Additional Name: _____
Last First

Service Address: _____City_____Zip_____

Mailing Address: _____City_____ Zip _____
(If different than service address)

Telephone Number: ( ) _____ ☐ Home ☐ Cell

Would you like to receive bill notices via e-mail? ☐ Yes ☐ No Email: _____

Would you like to enroll in auto pay? ☐ Yes ☐ No
(Additional form required; contact customer accounts)

Applicant Status: ☐ Property Owner ☐ Tenant Property Use: ☐ Residential ☐ Commercial

Have you had prior utility service with the Town of Prescott Valley? ☐ *Yes* ☐ *No*

If yes, what was the address? _____

If transferring service, would you like to schedule a turn-off date? ☐ *Yes* ☐ *No* *Turn-Off Date:* _____

Have you provided a letter of credit from other utility company? ☐ Yes ☐ No
*Property Owners Only

The undersigned referred to as Applicant, at the above service address, hereby agrees to pay all costs and fees due under this agreement including, but not limited to, attorney's fees and court costs. The Applicant further agrees to be governed by the Ordinances/Regulations pertaining to water and/or sewer services as amended from time to time by Town Council. The Applicant also agrees as follows:

1. A non-refundable service fee of $25.00 for technical and administrative services in providing the initial service to the customer.
2. Utility charges will be billed on a monthly basis in accordance with authorized rate/fee schedules.
3. The applicant agrees to give a minimum of one business day notice in order to terminate service. A forwarding address should be provided for the purpose of submitting the final billing and the refunding of any remaining deposit.
4. Town staff and contracted service technicians shall have access at all reasonable hours to the premises for the purpose of reading or testing meters. **It is the applicant's responsibility to keep the meter unobstructed and accessible at all times.**
5. Payments may be made by cash, personal check, cashier's check, money order or debit/credit card. Any bank returned item or dishonored check is subject to a $25.00 per check charge and delinquent account enforcement processes.
6. Accounts are due and payable 20 (twenty) days after the billing date. A delinquent processing fee of $5.00 per service (water and/or sewer) will be assessed on the 28th day after the billing date. A delinquent notice will be mailed on the 40th day after the billing date. Unpaid delinquent accounts are subject to disconnection after the 50th day after the billing date.
7. Deposits are tendered herewith or exempted. Deposits shall either be applied to an applicant's utility account or refunded after 12 months of consecutive on-time payments. *Commercial and multi-family account deposits may vary.

Applicant Signature: _____ Date: _____

Town Use Only:

Service	Amount*	Deposits Due	Reason for Exemption
Water	$100.00	☐ Yes ☐ No	☐ Prior Account #_____ ☐ Letter of Credit (owner)
Sewer	$50.00	☐ Yes ☐ No	☐ Prior Account #_____ ☐ Letter of Credit (owner)